

# Practically GREEN FESTIVAL

NOT-FOR-PROFIT EXHIBITOR GUIDE 2017

---

**Sunday 15 October 2017, 10am-4.30pm**

**Edendale, 30 Gastons Road, Eltham**

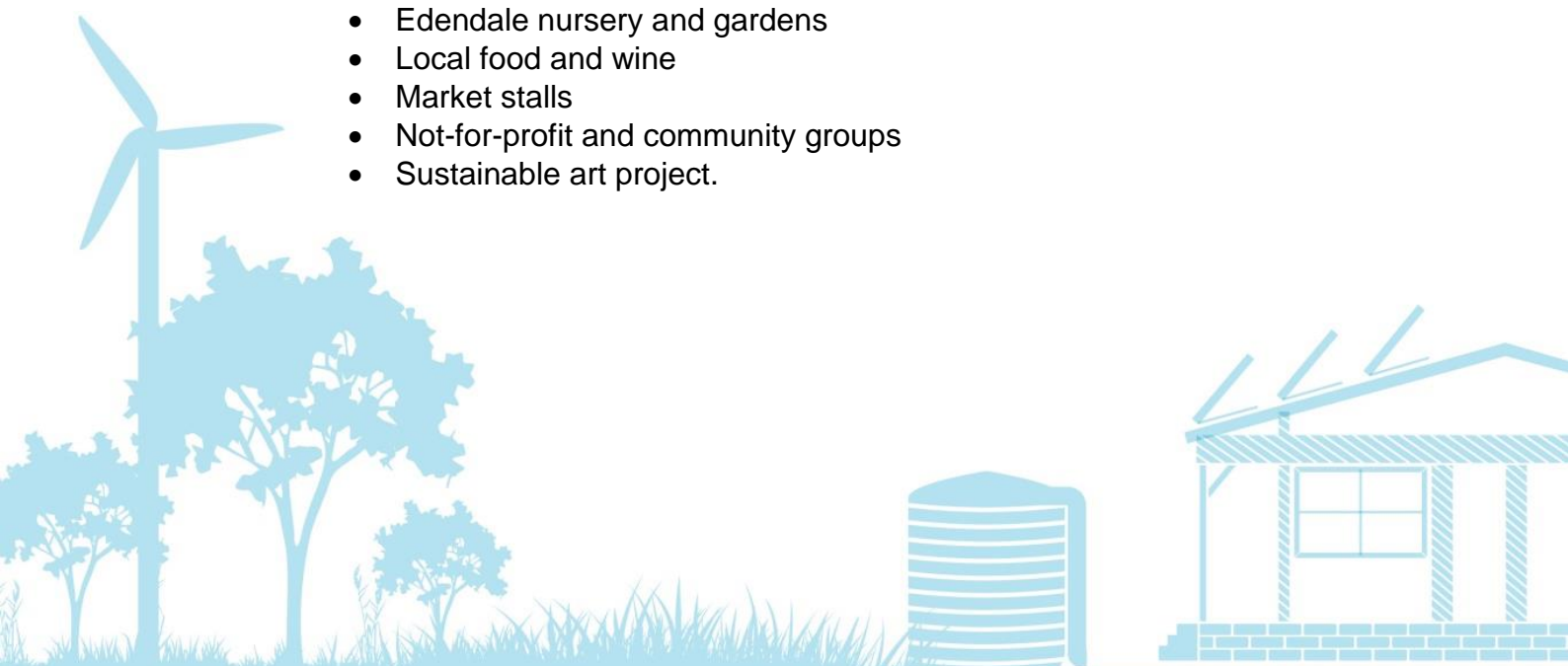
## **Nillumbik Shire Council's Practically Green Festival is on again for 2017!**

The Practically Green Festival celebrates sustainable building, living and all things green. Held at Edendale, the Festival is a highlight for the Nillumbik community with a great atmosphere, quality exhibits, music, food and wine, and children's activities – there is something on offer for the entire family.

Attracting 5,000 visitors this Festival attracts builders and renovators to those who are simply looking to improve the comfort of their home. It showcases leading solutions in sustainable building, retrofitting and lifestyle options and resources.

The Festival offers something for everyone:

- Sustainable building and lifestyle exhibitors
- Music
- Children's activities and entertainment
- Workshop program
- Edendale nursery and gardens
- Local food and wine
- Market stalls
- Not-for-profit and community groups
- Sustainable art project.



## Location

### **Edendale, 30 Gastons Road, Eltham (Melway 22 A1)**

Edendale – Council’s community environment farm – offers a range of environmental information and educational programs on topics such as biodiversity, waste management, air quality and water conservation.

Situated on the banks of the Diamond Creek, Edendale is nestled within the heart of Nillumbik’s Green Wedge, 1.4 kilometres north of the Eltham town centre.

The Edendale grounds – spread over seven acres – feature community education buildings, animal pastures, an old homestead (circa 1896); an Indigenous Plant Nursery, gardens and open space.

Edendale is the perfect location for an outdoor environmental festival with all the required amenities including toilets and parking.

**Please note: the Practically Green Festival is an outdoor event.**

## How to participate

### **Lodge your registration form**

Complete and return the registration form by 25 August 2017.

### **Conditions and cancellation terms**

Nillumbik Shire Council reserves the right to determine whether your stall is suitable for the Practically Green Festival and whether it will be accepted.

Organisations lodging a registration form are not guaranteed exhibition space. All applicants will be informed of their success or otherwise as soon as possible after lodging an application.

### **All cancellations must be made in writing.**

Stall holders undertake the Practically Green Festival at their own risk. Nillumbik Shire Council is not responsible for any loss or damages that may occur to personal or hired materials.

**Public Liability Insurance is required to take part in the Practically Green Festival. Please provide a copy of your current insurance certificate with your application.**

### **Site allocation**

Stall allocation is determined by the Practically Green Festival Committee based on a range of factors. Stall holders are not guaranteed the same site as previous years.

Stall holders can provide their own marquees or a marquee can be provided for an additional cost. Please indicate your requirements on the registration form. If you provide your own marquee it should be in a presentable condition and provide adequate protection from the elements.

Please be aware that if you are providing your own marquee it must be weighed. If you do not have weights they are available to hire. Stakes are not permitted at Edendale. This is for your own safety as there is the risk of hitting the shallow electricity supply.

If you require a non-standard site size, please contact Rachel Bishop to discuss your requirements (03 9433 3206).

Stand decoration and signage is the responsibility of the stall holder.

## Sustainability

The Practically Green Festival aims to demonstrate sustainability in every aspect of the event. Please minimise waste as much as possible and do not bring or distribute at the festival: balloons, plastic bags, plates, cutlery or cups unless they are recyclable/biodegradable.

## Bump in and bump out

Gastons Road (access road for Edendale) will be closed from 7am to 5.30pm on Sunday 15 October 2017 for the Practically Green Festival. The closure will be supervised by Nillumbik Shire Council.

Stall holder access will be provided on the afternoon of Saturday 14 October and restricted access on Sunday 15 October. Stall holders must produce business identification for entry to Edendale.

**Bump in time:** Saturday 14 October between 2pm and 6.30pm  
Sunday 15 October between 6am and 8am

**Bump out time:** Sunday 15 October between 5pm and 7pm  
(advised times – bump out will only commence once access to the site has been deemed safe. You may only bring your vehicle on site when permitted by a festival staff member)

We strongly encourage stallholders to utilise the Saturday afternoon time period to set up stalls. Space will be available onsite within the Education Building for storage of equipment overnight, if required.

Security will be onsite at Edendale on the night of Saturday 14 October 2017.

For the safety of visitors, all trader or market stall holder vehicles will need to be removed from Edendale prior to 9am on Sunday 15 October. Parking for stall holders will be provided on-site.

## Contact

### **Rachel Bishop**

Environment Project Officer

Nillumbik Shire Council

Phone: 03 9433 3206

Email: [\*\*Rachel.Bishop@nillumbik.vic.gov.au\*\*](mailto:Rachel.Bishop@nillumbik.vic.gov.au)

## Not for Profit Registration Exhibitor Form

Name of Group .....

Contact Name.....

Postal Address.....Postcode.....

Telephone.....Mobile.....

Email.....Website.....

**Please provide a brief description of your stall/display:**

.....  
.....  
.....  
.....  
.....

**Special Requests / Comments:**

.....  
.....  
.....  
.....

**Bump in date**

- Saturday 14 October between 2pm-6.30pm
- Sunday 15 October between 6am-8am

**Exhibitor Space**

- We will be bringing our own marquee (please note: maximum size allowed is 3m x 3m)
- We would like Nillumbik to supply a marquee

**Terms and Conditions**

- I have read the conditions and cancellation terms.
- I have included a copy of our current public liability insurance certificate.

**Signature of Applicant:** .....

**Date:** .....