

## Special Meeting of Council

Held at the Civic Centre, Civic Drive, Greensborough on Monday 30 October 2017.

The purpose of the meeting was to elect the Mayor.

## Minutes

**Mark Stoermer**  
**Chief Executive Officer**

Tuesday 31 October 2017

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*Domin je ka*

Nillumbik Shire Council

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Contents

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1.	Welcome	1
2.	Reconciliation statement	1
3.	Appointment of acting Chairperson	1
4.	Presentation	2
5.	Election of Mayor	2
6.	Election of Deputy Mayor	2
7.	Appointment of Special Committee	2
8.	Council and Committee meeting schedule for 2018	4
9.	Councillor appointments to advisory committees	5
10.	Councillor appointments to external organisations	6
11.	Address by the incoming Mayor	7

## Nillumbik Shire Council

### Minutes of the Special Meeting of Nillumbik Shire Council held Monday 30 October 2017. The meeting commenced at 7.16pm.

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#### Councillors present:

Cr Grant Brooker	Blue Lake Ward
Cr Karen Egan	Bunjil Ward
Cr John Dumaresq	Edendale Ward
Cr Peter Perkins	Ellis Ward
Cr Jane Ashton	Sugarloaf Ward
Cr Bruce Ranken	Swipers Gully Ward
Cr Peter Clarke	Wingrove Ward

#### Officers in attendance:

Mark Stoermer	Chief Executive Officer
Rachel Cooper	Director Business and Strategy
Matt Kelleher	Director Services and Planning
Hjalmar Philipp	Director Sustainability and Place
Vince Lombardi	Manager Finance
Allison Watt	Manager Governance
Suzy Ellingsen	Manager People, Culture and Innovation
Mitch Grayson	Strategic Advisor to Mayor and Councillors
James Martin	Corporate Affairs Lead
Naomi Ellis	Corporate Planner

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#### 1. Welcome

In accordance with clause 14.1 of the Meeting Procedure Local Law, the Chief Executive Officer, Mark Stoermer, acted as temporary Chairperson.

#### 2. Reconciliation statement

The reconciliation statement was read by the Chief Executive Officer, Mark Stoermer.

#### 3. Appointment of acting Chairperson

The Chief Executive Officer called for a motion to appoint an acting Chairperson.

Cr Bruce Ranken nominated Cr Karen Egan as acting Chairperson. No other nominations were received.

<b>Motion</b>
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**Cr Bruce Ranken**  
**Cr Peter Perkins**

**That Cr Karen Egan be nominated as acting Chairperson.**

**CARRIED**

Cr Karen Egan assumed the Chair.

**4. Presentation**

A presentation was made to the outgoing Mayor, Mayoress and Deputy Mayor, acknowledging and thanking them for their contribution during the past 12 months.

**5. Election of Mayor**

The acting Chairperson called for nominations for the office of Mayor.

Cr Jane Ashton nominated Cr Peter Clarke as Mayor of Nillumbik Shire Council. No other nominations were received.

**Motion**

**Cr Jane Ashton  
Cr Bruce Ranken**

**That Cr Peter Clarke be elected Mayor of Nillumbik Shire Council for a term of one year.**

**CARRIED**

Following the election of the Mayor, the Chief Executive Officer presented Cr Peter Clarke as Mayor with the Mayoral Chains.

The acting Chairperson, Cr Karen Egan vacated the Chair and the Mayor, Cr Peter Clarke assumed the Chair.

**6. Election of Deputy Mayor**

The Mayor called for nominations for the office of Deputy Mayor.

Cr Jane Ashton nominated Cr Karen Egan as Deputy Mayor of Nillumbik Shire Council. No other nominations were received.

**Motion**

**Cr Jane Ashton  
Cr Grant Brooker**

**That Cr Karen Egan be elected Deputy Mayor of Nillumbik Shire Council for a term of one year.**

**CARRIED**

**7. Appointment of Special Committee**

Council, in accordance with section 86 of the *Local Government Act 1989* may establish one or more special committees and delegate to the committee certain of its functions, duties or powers.

Council currently has one Special Committee established under section 86; the Future Nillumbik Committee. The scope of the Future Nillumbik Committee responsibilities includes all matters within the following portfolio areas:

- Community Services
- Economic Development and Marketing

- Environment and Sustainability
- Finance and Governance
- Infrastructure
- Social Infrastructure
- Planning

In accordance with the Future Nillumbik Committee Terms of Reference, the membership and chairperson arrangements for the Committee are as follows:

- All Councillors are members of the Future Nillumbik Committee.
- Council assigns individual portfolio responsibilities to individual Councillors and the agenda shall identify which items of business relate to the respective portfolios.
- The Chairperson for each particular item shall be the Councillor with the relevant portfolio responsibility.
- When a Councillor is in the role of Chairperson, they will have the power and authority of the Chairperson as provided in the Meeting Procedure Local Law, including a casting vote.
- At the commencement of the meeting, when preliminary matters are considered (such as apologies, confirmation of minutes, and declarations of interest) the Mayor shall be the Chairperson.

**Motion**

**Cr Bruce Ranken  
Cr Karen Egan**

**That Council:**

- 1. Appoints all Councillors to the Future Nillumbik Committee for a term of one year.**
- 2. Assigns a Councillor to each portfolio for a term of one year as follows:**
  - **Community Services portfolio – Cr Jane Ashton**
  - **Economic Development and Marketing portfolio – Cr Karen Egan**
  - **Environment and Sustainability portfolio – Cr Grant Brooker**
  - **Finance and Governance portfolio – Cr Peter Clarke**
  - **Infrastructure portfolio – Cr John Dumaresq**
  - **Social Infrastructure portfolio – Cr Bruce Ranken**
  - **Planning portfolio – Cr Peter Perkins**

**CARRIED**

**8. Council and Committee meeting schedule for 2018**

It is recommended the arrangements for the 2018 meeting cycle be as follows:

- Meetings occur on Tuesday nights throughout the year unless otherwise notified.
- The Future Nillumbik Committee will commence at 7.30pm, usually on the second Tuesday of the each month.
- Ordinary Council meetings will commence at 7.30pm, usually on the fourth Tuesday of each month.
- Unless otherwise notified, meetings will be held at the Civic Centre, Civic Drive, Greensborough.
- At least one week of each school holidays has been left free of meetings.

The commencement time for the remaining 2017 Council and Committee meetings will be unchanged at 7pm.

Following consultation with Councillors, the 2018 meeting schedule listed in the table below is recommended.

<b>Motion</b>
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**Cr Grant Brooker**  
**Cr John Dumaresq**

**That Council adopts and advertises the Council and Special Committee meeting schedule for the 2018 calendar year as listed below:**

<b>Future Nillumbik Committee meetings</b>	<b>Ordinary Council meetings</b>
-	<b>30 January</b>
<b>13 February</b>	<b>27 February</b>
<b>13 March</b>	<b>27 March</b>
<b>17 April</b>	<b>1 May</b>
<b>15 May</b>	<b>29 May</b>
<b>12 June</b>	<b>26 June</b>
<b>17 July</b>	<b>31 July</b>
<b>14 August</b>	<b>28 August</b>
<b>11 September</b>	<b>25 September</b>
<b>16 October</b>	<b>30 October</b>
<b>13 November</b>	<b>27 November</b>
<b>11 December</b>	<b>18 December</b>

**CARRIED**

**9. Councillor appointments to advisory committees**

Council has a range of advisory committees which provide an important mechanism for consultation with the community and key stakeholders. Advisory committees provide advice to Council but do not make formal decisions.

Council appoints Councillors as representatives on its advisory committees and reviews these appointments annually.

Following consultation with Councillors, the appointments listed in the table below are recommended for 2018.

**Motion**

**Cr Bruce Ranken**

**Cr Peter Perkins**

**That Council appoints Councillors as listed below as its representatives on advisory committees for a term of one year:**

<b>Advisory Committee</b>	<b>Councillor(s) appointed</b>
<b>Arts Advisory Committee</b>	<b>Cr Karen Egan (Chair)</b>
<b>Audit Committee</b>	<b>Cr Peter Clarke Cr Bruce Ranken</b>
<b>CEO Employment Matters Committee</b>	<b>All Councillors</b>
<b>Inclusion Advisory Committee</b>	<b>Cr Jane Ashton (Chair)</b>
<b>Economic Development Advisory Committee</b>	<b>Cr Karen Egan (Chair) Cr Jane Ashton Cr John Dumaresq</b>
<b>Environment Advisory Committee</b>	<b>Cr Grant Brooker (Chair) Cr Jane Ashton</b>
<b>Living and Learning Advisory Committee</b>	<b>Cr Jane Ashton</b>
<b>Municipal Emergency Management Planning Advisory Committee</b>	<b>Cr Peter Perkins (Chair) Cr Grant Brooker</b>
<b>Panton Hill Bushland Reserves System Advisory Committee</b>	<b>Cr Grant Brooker (Chair) Cr Jane Ashton</b>
<b>Recreational Trails Advisory Committee</b>	<b>Cr John Dumaresq (Chair) Cr Karen Egan Cr Peter Perkins</b>

**CARRIED**

**10. Councillor appointments to external organisations**

Council is a member or participant in a range of external organisations at a local, regional or sector level.

Councillors are appointed to represent Council as delegates to those organisations. In some cases, an alternate is also appointed who can attend if the primary Councillor is not available.

Following consultation with Councillors, the appointments listed in the table below are recommended for 2018.

**Motion**

**Cr Karen Egan  
Cr Jane Ashton**

**That Council appoints Councillors as listed below as its delegates to external organisations for a term of one year:**

<b>External Organisation</b>	<b>Councillor(s) appointed</b>
<b>Municipal Association of Victoria</b>	<b>Cr Peter Perkins (Cr Jane Ashton alternate)</b>
<b>Interface Councils group</b>	<b>Cr Peter Clarke (Cr Karen Egan alternate)</b>
<b>Northern Metro Region Councils group</b>	<b>Cr Peter Clarke (Cr Karen Egan alternate)</b>
<b>Yarra Plenty Regional Library Board</b>	<b>Cr Peter Clarke Cr Karen Egan</b>
<b>Metropolitan Waste Management Group</b>	<b>Cr John Dumaresq (Cr Peter Perkins alternate)</b>
<b>Metropolitan Transport Forum</b>	<b>Cr John Dumaresq</b>
<b>Northern Alliance for Greenhouse Action</b>	<b>Cr Grant Brooker</b>
<b>Nillumbik Tourism Association</b>	<b>Cr Karen Egan Cr Bruce Ranken</b>
<b>Diamond Creek Traders' Association</b>	<b>Cr Peter Perkins</b>
<b>Eltham Chamber of Commerce and Industry</b>	<b>Cr Peter Clarke Cr John Dumaresq Cr Bruce Ranken</b>
<b>Hurstbridge Traders' Association</b>	<b>Cr Karen Egan</b>

**CARRIED**



**11. Address by the incoming Mayor**

The Mayor, Cr Peter Clarke addressed the meeting and invited the gallery to join Councillors and officers for refreshments at the conclusion of the meeting.

The meeting closed at 7.36pm.

Confirmed: \_\_\_\_\_

Cr Peter Clarke, Mayor