

Policy and Services Committee

held at the Civic Centre, Civic Drive, Greensborough on Tuesday 6 December 2016.

Minutes

Stuart Burdack
Chief Executive Officer

Wednesday 7 December 2016

Distribution: Public

Civic Drive, Greensborough
PO Box 476, Greensborough 3088
Telephone 9433 3111
Facsimile 9433 3777
Website www.nillumbik.vic.gov.au
Email nillumbik@nillumbik.vic.gov.au

Wominje ka

Nillumbik Shire Council

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Nillumbik Shire Council

Minutes of the Policy and Services Committee Meeting held Tuesday 6 December 2016. The meeting commenced at 7pm.

Councillors present:

Cr Peter Clarke	Wingrove Ward (Mayor)
Cr Grant Brooker	Blue Lake Ward
Cr Karen Egan	Bunjil Ward
Cr John Dumaresq	Edendale Ward
Cr Peter Perkins	Ellis Ward
Cr Jane Ashton	Sugarloaf Ward
Cr Bruce Ranken	Swipers Gully Ward

Officers in attendance:

Stuart Burdack	Chief Executive Officer
Andrew Port	General Manager Corporate Services
Ransce Salan	General Manager Environment and Planning
Conal Creedon	General Manager Infrastructure Services
Naomi Paton	Acting General Manager Community and Leisure
Jon Miller	Manager Assets and Property
Lisa Pittle	Manager Infrastructure Maintenance
Corrienne Nichols	Acting Manager Community Services and Social Development
Diana Bell	Acting Coordinator Social Development and Service Planning

1. Welcome and apologies

Nil apologies.

2. Disclosure of conflicts of interest

Nil

3. Confirmation of minutes

Confirmation of minutes of the Policy and Services Committee Meeting held on Tuesday 6 September 2016.

Motion

Cr Peter Perkins
Cr Bruce Ranken

That the minutes of the Policy and Services Committee Meeting held on Tuesday 6 September 2016 be confirmed.

CARRIED

4. Policy and Services reports

PS.033/16 Eltham North Reserve sports pavilion and community hall draft concept plan- community feedback

Distribution: Public

Manager: Pauline Gordon, General Manager Community and Leisure

Author: Naomi Paton, Manager Leisure and Social Infrastructure

Summary

The Eltham North Reserve sports pavilion and community hall draft concept plans have been developed following a number of iterations involving extensive sporting club, scout group and funding agency input over the past two years.

Preparation of the concept plans have attempted to match tenant needs and site constraints with the available budget.

The concept plans include:

- New player and official change rooms, first aid and spectator facilities shared by soccer and cricket clubs.
- Separate sporting social rooms for soccer and cricket and available for wider community use.
- Upgrades to the scout and community halls with improved kitchen, increased storage and new toilets.
- Improved traffic management within the Reserve to reduce potential pedestrian-vehicle conflict.

The concept plans have been on public exhibition. This report details the feedback received.

Speakers

The following people addressed the Committee with respect to the item:

1. Ivan Dalla Costa
2. Karen Coulston on behalf of U3A Nillumbik

Recommendation

That the Committee (acting under delegation from Council):

1. Adopts the Eltham North Reserve sports pavilion and community hall concept plans.
2. Notes the funding shortfall and previous Council decision to refer \$490,000 to the 2017-2018 budget process.
3. Acknowledges the submissions and presentations to Council on the draft concept plans.
4. Receives a further report at the December 2016 Ordinary Meeting of Council.

4. Policy and Services reports

PS.033/16 Eltham North Reserve sports pavilion and community hall draft
concept plan- community feedback

Motion

Cr John Dumaresq

Cr Bruce Ranken

That the Committee (acting under delegation from Council):

1. Adopts the Eltham North Reserve sports pavilion and community hall concept plans, option 2A as presented in this report and agrees to proceed to full tender documentation with the intention of commencing construction by May 2017.
2. Notes the pavilion funding shortfall and previous Council decision to refer \$490,000 to the 2017-2018 budget process.
3. Requests that design work commence immediately for a new car park layout replacing all existing car park numbers and with inclusion of an additional 80 car spaces and that the capital cost to construct this car park also be referred to the 2017-2018 budget.
4. Acknowledges the submissions and presentations to Council on the draft concept plans and thanks all submitters.
5. Encourages a further funding submission for car parking via the Member for Eltham, Vicki Ward MP, representing the project's interest to the relevant Minister.

CARRIED

4. Policy and Services reports**PS.034/16 Potential sale of surplus Council land - 22 Luck Street, Eltham**

Distribution: Public**Manager: Conal Creedon, General Manager Infrastructure Services****Author: Natalie Campion, Property Officer****Summary**

At the Ordinary meeting of Council held on 13 September 2016, Council resolved to commence the necessary public consultation process required under sections 189 and 223 of the *Local Government Act 1989* (the Act) in order to consider the sale of land located at 22 Luck Street, Eltham (Attachment 1). In accordance with the Act, Council also resolved to invite public submissions on the proposed sale, and consider the contents of any submissions received at a future meeting of Council's Policy and Services Committee, prior to making a final decision on whether to proceed with the sale.

This Report provides Council with a brief history and overview of the land located at 22 Luck Street, Eltham, a summary of public submissions received on the matter, as well as an officer's response to key themes raised in those submissions.

Council must consider the contents of all submissions prior to making a decision on whether to proceed with the sale of the land. This will be the subject of a report to the Ordinary Meeting of Council to be held on 20 December 2016.

Speaker

Mitzi Tuke on behalf of the Eltham Gateway Action Group addressed the Committee with respect to this item.

Recommendation

That the Committee (acting under delegation from Council):

1. In accordance with section 223 of the *Local Government Act 1989* (the Act), receives and notes the contents of submissions received in response Council's section 189 public consultation process, relating to the proposed sale of land located at 22 Luck Street, Eltham.
2. Presents a report to the Ordinary Meeting of Council to be held on 20 December 2016 regarding the consideration of submissions, in accordance with Section 223(i)(c) of the Act.
3. Notifies submitters accordingly and thank them for their submissions.

Motion**Cr Bruce Ranken****Cr Peter Perkins**

That the Committee (acting under delegation from Council):

1. In accordance with section 223 of the *Local Government Act 1989* (the Act), receives and notes the contents of submissions received in response to Council's section 189 public consultation process, relating to the proposed sale of land located at 22 Luck Street, Eltham.

4. Policy and Services reports

PS.034/16 Potential sale of surplus Council land - 22 Luck Street, Eltham

2. Confirms its intention to sell the land at 22 Luck Street, having received and heard submissions on the proposed sale in accordance with the Act.
3. Requests officers appoint architects and other required consultants to prepare a town planning permit application for a development on 22 Luck Street in accordance with the Activity Centre zoning and that this work be funded from the Major Projects Reserve.
4. Includes with the planning permit a Section 173 agreement requiring the purchaser to develop the site only in accordance with the planning permit issued prior to sale.
5. Request that the planning permit approval and sale of land be completed with the intention of receiving payment by the end of the third quarter of 2017.
6. Appoints a reference committee consisting of the Chair of Planning and Councillors representing Swipers Gully and Wingrove Wards to be available for guidance to officers in preparation of the application and sale process.
7. Notifies submitters accordingly and thank them for their submissions
8. Reviews the planning application recommendations from the reference committee (item 6 above) prior to submitting the application for planning approval.

CARRIED

4. Policy and Services reports**PS.035/16 Municipal Public Health and Wellbeing Plan 2017-2021 Project Reference Group and Draft Terms of Reference****File: 50/10/023****Distribution: Public****Manager: Pauline Gordon, General Manager Community and Leisure****Author: Diana Bell, Acting Coordinator Social Development and Service Planning****Corrienne Nichols, Acting Manager Community Services and Social Development****Summary**

The *Public Health and Wellbeing Act 2008* (section 26) requires a Municipal Public Health and Wellbeing Plan be prepared within 12 months of the general election of Council.

The governance structure proposed for the preparation of this plan provides a Project Reference Group composed of key stakeholders to provide knowledge and advice to Council in respect to developing and implementing the 2017-2021 Plan.

It is recommended that this group includes one Councillor as chair, and that the group operates in accordance with an adopted Terms of Reference.

Recommendation

That the Committee (acting under delegation from Council):

1. Appoints one Councillor to the Municipal Public Health and Wellbeing Plan 2017-2021 Project Reference Group, being the Community Services Portfolio Councillor Cr Ashton as Chair.
2. Adopts the Terms of Reference for the Municipal Public Health and Wellbeing Plan 2017-2021 Project Reference Group.

Motion**Cr Jane Ashton****Cr Karen Egan**

That the Committee (acting under delegation from Council):

1. Appoints one Councillor to the Municipal Public Health and Wellbeing Plan 2017-2021 Project Reference Group, being the Community Services Portfolio Councillor Ashton as Chair.
2. Adopts the Terms of Reference for the Municipal Public Health and Wellbeing Plan 2017-2021 Project Reference Group.
3. Advertises for community representatives to be determined by Council following a public invitation for expressions of interest.

CARRIED

4. Policy and Services reports**PS.036/16 Landfill Contract Extension**

Distribution: Public**Manager: Conal Creedon, General Manager Infrastructure Services****Author: John Smyth, Coordinator Waste Management****Summary**

Council has participated in the Metropolitan Waste and Resource Recovery Group's (MWRRG) Landfill Services contract with Hanson Landfill since 2011 and Landfill Operations since 2015. The contract provides a landfill disposal service at Woollert for Nillumbik's putrescible and inert waste which cannot otherwise be recycled or diverted from landfill. The initial contract period with Hanson expired on 31 March 2015 and Council has extended the contract for an additional two years. There are two extensions periods of two years each remaining on the contract

Officers have undertaken a performance assessment of the service and this report outlines the findings and recommendations for disposal services. Based on the review of the services provided under the current contract it is recommended that Council exercises the option to extend the contract for the remaining two periods of two years. This will maintain the current competitive prices available to Council.

Pursuant to the Instrument of Delegation to the Chief Executive Officer the value of this contract exceeds the specified financial limits and a Council resolution is therefore required to extend the contract.

Recommendation

That the Committee (acting under delegation from Council):

1. Exercises the option to extend the Landfill Services Deed with Hanson Landfill Services and Landfill Operations Pty Ltd for two periods of two years commencing on 1 April 2017.
2. Advises the Metropolitan Waste and Resource Recovery Group (MWRRG), Hanson Landfill Services Pty Ltd and Landfill Operations Pty Ltd of this decision.
3. Authorises the General Manager Infrastructure Services to finalise and sign the contract extension

Motion**Cr Peter Perkins
Cr Grant Brooker**

That the Committee (acting under delegation from Council) defers consideration of this item to the Ordinary Council meeting on 20 December 2016.

CARRIED

5. Supplementary and urgent business

Nil

6. Confidential reports

Nil

The meeting closed at 7.38pm.

Confirmed: _____

Cr Peter Clarke, Chairperson