

Future Nillumbik Committee

held at the Civic Centre, Civic Drive, Greensborough on Tuesday 18 April 2017.

Minutes

Mark Stoermer
Chief Executive Officer

Wednesday 19 April 2017

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Wominje ka

Nillumbik Shire Council

Contents

1. Welcome and apologies	1
2. Disclosure of conflicts of interest	1
3. Confirmation of minutes	1
4. Officers' reports	2
Planning Portfolio	
FN.010/17 Use and development of the land for a dwelling, outbuilding (garage), associated earthworks and removal of native vegetation at 14 Barreenong Road, Cottles Bridge	2
Infrastructure Portfolio	
FN.011/17 Amended Road Management Plan for Consultation	4
FN.012/17 Bus shelters	6
FN.013/17 Supply and transport of bulk bins for the Recycling and Recovery Centre 1617-24	7
Social Infrastructure Portfolio	
FN.014/17 Eltham North Reserve Pavilion Upgrade - Architectural Services Tender	8
Finance and Governance Portfolio	
FN.015/17 2017 Annual Community Survey	9
FN.016/17 Procurement Policy Annual Review and Loan Guarantee Policy	10
5. Supplementary and urgent business	11
6. Confidential reports	12

Nillumbik Shire Council

Minutes of the Future Nillumbik Committee Meeting held Tuesday 18 April 2017. The meeting commenced at 7pm.

Councillors present:

Cr Peter Clarke	Wingrove Ward (Mayor)
Cr Grant Brooker	Blue Lake Ward
Cr Karen Egan	Bunjil Ward
Cr John Dumaresq	Edendale Ward
Cr Peter Perkins	Ellis Ward
Cr Jane Ashton	Sugarloaf Ward

Officers in attendance:

Mark Stoermer	Chief Executive Officer
Pauline Gordon	General Manager Community and Leisure
Andrew Port	General Manager Corporate Services
Conal Creedon	General Manager Infrastructure Services
Jeremy Livingston	Acting General Manager Environment and Planning
Jonathan McNally	Acting Manager Planning and Health Services

1. Welcome and apologies

An apology was received from Cr Bruce Ranken.

Motion

Cr Peter Perkins
Cr Jane Ashton

That Cr Ranken's apology be accepted.

CARRIED

2. Disclosure of conflicts of interest

Nil

3. Confirmation of minutes

Confirmation of minutes of the Future Nillumbik Committee Meeting held on Tuesday 14 March 2017.

Motion

Cr Grant Brooker
Cr John Dumaresq

That the minutes of the Future Nillumbik Committee Meeting held on Tuesday 14 March 2017 be confirmed.

CARRIED

4. Officers' reports

FN.010/17 Use and development of the land for a dwelling, outbuilding (garage), associated earthworks and removal of native vegetation at 14 Barreenong Road, Cottles Bridge

Distribution: Public

Manager: Jeremy Livingston, Acting General Manager Environment and Planning

Author: Jonathan McNally, Acting Manager Planning and Health Services

Portfolio: Planning

Cr Perkins (Planning Portfolio) assumed the Chair for the Committee for this report from officers in relation to the Planning Portfolio.

Summary

Address of the land	14 Barreenong Road, Cottles Bridge
Ward	Bunjil
Site area	7,590 square metres
Proposal	Use and development of the land for a dwelling, outbuilding (garage), associated earthworks and removal of native vegetation
Application number	412/2016/05P
Date lodged	26 July 2016
Applicant	BT Walsh
Zoning	Rural Conservation Zone (Schedule 3)
Overlay(s)	Environmental Significance Overlay (Schedule 1) Bushfire Management Overlay
Reason for being reported	Called in by Ward Councillor
Number of objections	35
Key issues	<ul style="list-style-type: none"> • Consistency with use and development within policy framework and the purposes and design guidelines of the Rural Conservation Zone (Schedule 3) • Appropriate management of the bushfire risk • Extent of native vegetation removal and modification • Dwelling design
Recommendation	Issue a Notice of Decision to Refuse to Grant a Permit

4. Officers' reports

FN.010/17 Use and development of the land for a dwelling, outbuilding (garage), associated earthworks and removal of native vegetation at 14 Barreenong Road, Cottles Bridge

Recommendation

That the Committee (acting under delegation from Council) notes that the Councillor call in for this item to be determined by the Future Nillumbik Committee has been withdrawn, and under Council's Planning Delegation Protocol, refers this item back to Council officers to determine prior to the VCAT proceeding for this planning application.

As the planning application was now the subject of an application for review to VCAT, the planning application could not be formally determined by the Council (or the Future Nillumbik Committee as Council's delegate).

The Chairperson, therefore, ruled that the Committee would proceed to the next item of business on the agenda. Consequently, the Committee did not hear presentations from submitters on the item, and no resolution was made.

4. Officers' reports

FN.011/17 Amended Road Management Plan for Consultation

Distribution: Public

Manager: Conal Creedon, General Manager Infrastructure Services

Author: Lisa Pittle, Manager Infrastructure Maintenance
Joseph Emmanuel, Coordinator Road and Drainage Maintenance

Portfolio: Infrastructure

Cr Dumaresq assumed the role of Chair for the Committee to consider three reports from officers in relation to the Infrastructure Portfolio.

Summary

The *Road Management Act 2004 (RMA)* grants power to a road authority (Council) to make a Road Management Plan (Plan). The Plan establishes the management system and standards for the exercise of the authority's road management function.

Nillumbik Shire Council is responsible for the management of approximately 760 kilometres of road and 310 kilometres of footpaths.

The Plan details how often Council inspects its road and footpaths for defects, what Council defines as a defect and how long it will take to rectify that defect. The Plan also establishes how Council will respond to hazards on roads and footpaths lodged by the community.

In accordance with section 301(3) of the *Road Management (General) Regulations 2005*, Council is required to have prepared and approve a review of its Plan within the period of six months after each general election or by the next 30 June, whichever is the later.

Council publicly advertised its intention to amend the Plan in November 2016 inviting submissions with respect to the Plan. Five submissions were received and considered at Council's Future Nillumbik Committee meeting on 7 February 2017.

A review of the 2013 version of the Plan has been undertaken with an assessment of Council's performance relating to the existing Plan, consideration of internal stakeholder recommendations, legal advice from Council's solicitors, guidance material set by the Municipal Association of Victoria (MAV), community input and a benchmarking exercise with five other Councils. The review process has led to the preparation of the draft amended Plan.

The purpose of this report is to present to Council the draft amended Plan recommended for adoption for the purpose of consultation.

The draft amended Plan takes into consideration the affordability, available resources and management of risks and has determined levels of service that meet the community's reasonable expectations of day to day maintenance.

4. Officers' reports

FN.011/17 Amended Road Management Plan for Consultation

Motion

Cr Peter Clarke

Cr Grant Brooker

That the Committee (acting under delegation from Council):

1. Endorses the Draft Amended Road Management Plan 2017, as detailed in Attachment 2 for the purpose of consultation.
2. Receives a further report following the consultation period.

CARRIED

4. Officers' reports**FN.012/17 Bus shelters**

Distribution: Public
Manager: Conal Creedon, General Manager Infrastructure Services
Author: Jonathan Risby, Coordinator Transport and Development
Portfolio: Infrastructure

Summary

Council has historically been responsible for the provision of bus shelters throughout the Shire.

Discussion has been held with Public Transport Victoria (PTV) regarding entering into a Memorandum of Understanding (MOU) to be included in their current contract for the provision and maintenance of bus shelters on public bus routes through metropolitan Melbourne. They have indicated that Council can enter into a MOU to participate in the current contract.

Typically, Councils that have signed up to the MOU have around 14 shelters installed annually. These shelters are maintained by PTV's contractor which is currently Adshel.

It is recommended that Council endorses the signing of a MOU with PTV.

Recommendation

That the Committee (acting under delegation from Council) endorses the signing of a Memorandum of Understanding with Public Transport Victoria for the provision and maintenance of new bus shelters along public bus routes in the Shire.

Motion

Cr Peter Clarke
Cr Karen Egan

That the Committee (acting under delegation from Council):

- 1. Endorses the signing of a Memorandum of Understanding with Public Transport Victoria for the provision and maintenance of new bus shelters along public bus routes in the Shire.**
- 2. Amends Council's Bus Shelter Strategy to be consistent with the Memorandum of Understanding and including the provision for advertising on shelters.**
- 3. Requests that officers develop a priority program of bus shelter installation/replacements for the next four years.**

CARRIED

4. Officers' reports**FN.013/17 Supply and transport of bulk bins for the Recycling and Recovery Centre 1617-24**

Distribution: Public**Manager: Conal Creedon, General Manager Infrastructure Services****Author: Lisa Pittle, Manager Infrastructure Maintenance****Portfolio: Infrastructure****Summary**

This report considers awarding a contract for Supply and Transport of bulk bins from Nillumbik Shire Council's Recycling and Recovery Centre (RRC). Presently Council has a contract with Citywide Service Solutions that concludes on 16 May 2017.

The purpose of this request for quotation is to formalise bulk haulage arrangements for the RRC for the next three years with no option for extension. The requested services include the supply of 33 cubic metre and 16 metre bins bulk bins for hard waste, green waste, cardboard with scrap metal as an option at Council's discretion and regular transport of the bulk material to a disposal or processing facility.

The tender evaluation panel has assessed all submissions and a separate confidential report outlines the evaluation and recommendations to award the contract.

Pursuant to the Instrument of Delegation to the Chief Executive Officer the anticipated value of this contract exceeds financial limits and a Council resolution is required to accept the recommendation to award and use this contract.

Motion

Cr Peter Clarke**Cr Karen Egan****That the Committee (acting under delegation from Council):**

- 1. Notes the report.**
- 2. Makes public the decision regarding the contract but the tender evaluation remain confidential.**

CARRIED

4. Officers' reports**FN.014/17 Eltham North Reserve Pavilion Upgrade - Architectural Services
Tender**

Distribution: Public**Manager: Conal Creedon, General Manager Infrastructure Services****Author: Steven Blight, Coordinator Construction****Portfolio: Social Infrastructure**

The Mayor, Cr Peter Clarke, assumed the role of Chair for the Committee to consider one report from officers in relation to the Social Infrastructure Portfolio as Cr Ranken was absent.

Summary

This report considers the awarding of the contract for the Architectural Services for the Eltham North Reserve Pavilion Upgrade project.

The service will involve the development of the Council endorsed concept plans for new cricket and soccer facilities and improvements to the existing scout and community hall.

The concept plans will be developed, in consultation with all stakeholders, to full detailed design plans, specification and tender documentation for the appointment of a builder to undertake construction of the new facilities.

The Tender Evaluation panel has assessed all submissions and a separate confidential report outlines their evaluation in recommending the awarding of the contract for the Eltham North Reserve Pavilion Upgrade Architectural Services.

Pursuant to the Instrument of Delegation to the Chief Executive Officer the value of this contract exceeds the specified financial limits and a Council resolution is therefore required to award the contract/s.

Motion

Cr John Dumaresq**Cr Grant Brooker****That the Committee (acting under delegation from Council):**

- 1. Notes the report.**
- 2. Makes public the decision regarding the contract but the tender evaluation remain confidential.**

CARRIED

4. Officers' reports**FN.015/17 2017 Annual Community Survey**

Distribution: Public**Manager: Andrew Port, General Manager Corporate Services****Author: Allison Watt, Manager Governance and Communications****Portfolio: Finance and Governance**

The Mayor, Cr Peter Clarke, remained in the Chair for the next two reports from officers in relation to the Finance and Governance portfolio.

Summary

This report outlines the results of the 2017 Annual Community Survey which was conducted on Council's behalf by Metropolis Research in January 2017.

This sixth annual survey is designed to measure community satisfaction with a range of Council services and facilities and to measure community sentiment on a range of additional concerns in the community.

Among its findings, the survey found that Nillumbik residents are most satisfied with their local library, environmental programs and facilities, weekly green waste collection, services for children aged 0-5 years and education and learning.

They are least satisfied with traffic management, parking enforcement, drains maintenance and repairs, footpath maintenance and repairs and street sweeping.

Community satisfaction with Council's overall performance is rated at 6.15 out of 10, a decline of eight per cent from the 6.69 result in 2016. This level of satisfaction is categorised as 'solid', a decline on the previous categorisation of 'good'.

Respondents from the rural precinct (5.40) were measurably and significantly less satisfied than the municipal average and satisfaction declined 23 per cent from 7.02 out of 10.

Metropolis Research noted that a decline in satisfaction with Council's overall performance has also been observed across metropolitan Melbourne, with the Melbourne metropolitan average satisfaction declining six per cent from 6.81 to 6.40. The average across northern region councils is 5.97. There may be a range of reasons for this including the impact of local council elections on the communities' perception of councils and their performance.

The survey results will be made publicly available on Council's website and reported in the 2016-2017 Annual Report. Some results are performance measures required by the State Government and will be made available on the Know Your Council website.

Motion

Cr Karen Egan**Cr John Dumaresq****That the Committee (acting under delegation from Council):**

- 1. Receives and notes the results of the 2017 Annual Community Survey.**
- 2. Makes the report's findings publicly available on Council's website and in the Annual Report.**

CARRIED

4. Officers' reports**FN.016/17 Procurement Policy Annual Review and Loan Guarantee Policy**

Distribution: Public**Manager: Andrew Port, General Manager Corporate Services****Author: Vince Lombardi, Manager Finance****Melika Sukunda, Financial Accountant****Lance Clarke, Senior Procurement Specialist****Portfolio Finance and Governance****Summary**

The *Local Government Act 1989* requires Council to annually review its Procurement Policy (the policy). An annual review of the policy has been undertaken and a revised Procurement Policy is presented for Council approval. The Audit Committee considered the revisions at its meeting in February 2017.

The Procurement Policy applies to all procurement and contracting activities at Council and is binding upon Council officers, contractors and consultants whilst engaged by and/or representing Council. This report sets out the revisions and seeks Council approval of the reviewed policy.

The Loan Guarantee Policy addresses circumstances where Council is requested to act as guarantor for a loan taken out by a community organisation. This policy has also been considered by the Audit Committee.

Motion

Cr Karen Egan**Cr John Dumaresq****That the Committee (acting under delegation from Council):**

- 1. Adopts the Procurement Policy.**
- 2. Makes the Procurement Policy available for public inspection at the Civic Office and on Council's website.**
- 3. Adopts the Loan Guarantee Policy.**

CARRIED

5. Supplementary and urgent business

Mayor, Cr Peter Clarke, advised the meeting that an urgent item regarding the imminent installation by VicRoads of road safety barriers on the Kangaroo Ground – St Andrews Road, Kangaroo Ground, would be considered by the Committee as urgent business.

Motion

Cr Jane Ashton

Cr Karen Egan

That the Committee (acting under delegation from Council):

- 1. Writes to VicRoads to express concern that the road safety barriers currently being installed on Eltham-Yarra Glen Road and Kangaroo Ground-St Andrews Road are detrimental to the road environment and not supported by the community.**
- 2. Further advises VicRoads that the community concerns regarding these barriers include that they:**
 - a) Create additional hazards for road users including cyclist, motorbike riders, pedestrians, wild-life and horse riders**
 - b) Restrict CFA access to adjacent properties in an emergency**
 - c) Make roadside maintenance more difficult**
 - d) Ignore other possible treatments that are more suited to addressing the road accident history of these roads.**
- 3. Requests that VicRoads halt the installation of the barriers to review their extent, location and justification and to conduct further consultation with Council and the community.**
- 4. Advises VicRoads of its concerns that similar issues will arise with the roadside treatments in the planned upgrade of Yan Yean Road and requests a reconsideration of the need for barriers in the road design.**

CARRIED

6. Confidential reports

The meeting may be closed to members of the public to consider confidential matters.

Motion

Cr Peter Perkins

Cr Karen Egan

That the Committee closes the meeting to the public pursuant to section 89(2) of the *Local Government Act 1989* to consider the following items, which are confidential for the reasons indicated:

Report No.	Title	Reason for confidentiality
FN.017/17	Supply and transport of bulk bins for the Recycling and Recovery Centre 1617-24	(d) contractual matters
FN.018/17	Eltham North Reserve Pavilion Upgrade - Architectural Services Contract 1617-57	(d) contractual matters

CARRIED

The meeting closed to the public at 7.31pm.