

# Arts Advisory Committee Minutes



**Date:** Monday 26 June 2017  
**Time:** 7pm to 9pm  
**Venue:** Hurstbridge Hub, Greysarps Road, Hurstbridge  
**Chair:** Cr Karen Egan  
**Minute taker:** Michelle Zemancheff

## Order of business

- Attendance:** Cr Karen Egan (Chair), Cr Jane Ashton (Deputy Chair), Matt Blackwood, Brian Gilkes, Eugene Howard, Ute Leiner, Julie Tipene-O’Toole, Michael Wilson, Blaise van Hecke  
**Apologies:** N/A  
**Consultants:** Evi van der Niet and David Adams  
**Officer:** Michelle Zemancheff

- Conflict of interest**  
N/A

Item of business	Details	Action
<b>3. Committee orientation</b>	<p>Cr Egan welcomed all new members to the Committee. All members gave a brief introduction as to their background and what they can contribute to the Committee.</p> <p>Committee members were provided with orientation and induction packs. Michelle Zemancheff provided an overview of the Committee’s Terms of Reference together with the community consultation and engagement for the new Arts &amp; Cultural Plan.</p>	<p>Michelle Zemancheff will arrange 1:1 volunteer induction with the four committee members not yet inducted as a volunteer of NSC.</p>
<b>4. Travelling Teapot: Arts and Cultural Plan consultation</b>	<p>Consultants, Evi van der Niet and David Adams facilitated focus group discussions with the Committee as the reference group for the Arts &amp; Cultural Plan.</p>	

**5. Other business** Invitation extended to the committee to attend Council's Volunteer Appreciation Night on Thursday 29 June 2017.

**6. Next meeting dates:**

Monday 7 August 2017, 7pm at Hurstbridge Hub, Greysharps Road, Hurstbridge.

# Panton Hill Bushland Reserves Advisory Committee



## Minutes

**Date:** Thursday 3 August 2017  
**Time** 7.30 – 9.30pm  
**Venue:** Panton Hill Living and Learning, 18 Bishops Road, Panton Hill  
**Chair:** Cr Grant Brooker  
**Minute taker:** Lydia Heap

### Order of business

#### 1. Welcome (Attendance and apologies)

**Attendees:** Lydia Heap, Stacey Warmuth, Neil Hordern, Rex Niven, Kay Davies, Cr Grant Brooker, Janice Crosswhite

**Apologies:** Brad Tadday, Cr Jane Ashton, Suzie Penrose, Cathy Giles

**Visitors:** Melissa Anset (Mountain Biker), Ruth Marr (Smiths Gully Landcare)

#### 2. Conflict of interest and Assembly of Councillor form

No conflicts of interest.

<b>3. Minutes of previous meeting and business arising</b>	<ul style="list-style-type: none"><li>• Moved Rex</li><li>• Seconded Kay</li></ul> <b>ACTIONS</b> <ul style="list-style-type: none"><li>• Neil to follow-up with council on tyres and rubbish reported by Janice</li><li>• Neil check if the path has been finished from the entry to the garden gully in Bunjil</li><li>• Neil to organize a meeting with Parks Vic about the rocks and let Grant know</li><li>• Brad/Kathy to organize heritage walk date for autumn</li></ul>
<b>4. Advisory Committee change of members</b>	<ul style="list-style-type: none"><li>• Melissa Anset (Mountain Biker) has submitted application</li><li>• Ruth Marr (Smiths Gully Landcare), to submit application</li></ul> <b>ACTIONS</b> <ul style="list-style-type: none"><li>• Neil/Stacey working out if needs to be a memo or approval from council</li><li>• Stacey to send application form to Ruth</li></ul>

<p><b>5. Works Update including Green Army / Proposed works</b></p>	<ul style="list-style-type: none"> <li>• Green army has now ended – send-off held at memorial park.</li> <li>• Stacey working on works programs in Brad’s absence. Most done and remaining will be completed soon.</li> <li>• Coordinating with other neighbouring groups (Melbourne Water, Parks Vic) with weeds, especially Angled Onion</li> <li>• Some rabbit control, especially around waterways - ferreting</li> <li>• Janice has noted that Cape Broom on Rodger Rd, and Blackberries on Motchells Rd. – worried about it spreading into the reserves</li> <li>• Eastern network of councils and Parks Vic, Melbourne Water, CMA to deal with pest animals. Competition between which is number 1, deer or foxes. May have a cross-council committee on deer.</li> </ul> <p><b>ACTIONS</b></p> <ul style="list-style-type: none"> <li>• Stacey to follow up roadside weeds with appropriate people.</li> <li>• Neil to follow up on tree down on the Northern Spur track in Bunjil which needs the middle taken out</li> </ul>
<p><b>6. Activities / events update and feedback</b></p>	<ul style="list-style-type: none"> <li>• Rapid ascent run</li> <li>• Observations by Lydia who watched the whole race at the Pony club. Some disappointing behaviour from a minority, but as there were 800 + runners, there was an impact with even a small number not doing the correct thing. Things like overtaking off the path, taking short cuts, going off track to wait for other runners, dropping rubbish. Organizers did a good job removing their track markers after the race. Photos taken on day before and after run along pony club land, but probably need to take another set of photos after a couple of months to see what the recovery is like.</li> </ul> <p><b>ACTIONS</b></p> <ul style="list-style-type: none"> <li>• Neil to find out if there was a bond.</li> <li>• Lydia to do report and photos before next meeting</li> <li>• John Jackoby to come to next meeting</li> </ul>

<p><b>7. Projects &amp; Activities Plan for 2017</b></p>	<ul style="list-style-type: none"> <li>• Wurundjeri - Small group activity held at Bunjil which turned into a women's business activity, attended by Janice, found to be very good.</li> <li>• August working bee cancelled due to Brad being away.</li> <li>• 17<sup>th</sup> September women's business activity being organized by Nicole</li> <li>• Orchid walk 15<sup>th</sup> October – lead into ongoing hand weeding, will need Sam to help with plant id</li> <li>• First ever Murnong Harvest at Panton Hill. 29<sup>th</sup> October, or 19<sup>th</sup> November – being organized</li> <li>• December – Men's Business</li> <li>• Maria (Smiths Gully Landcare) – to be told not to work alone in reserves.</li> </ul> <p><b>ACTIONS</b></p> <ul style="list-style-type: none"> <li>• Stacey to check on Sam is available for Orchid walk.</li> <li>• Neil to check on Lomandra pruning can be saved for the weaving workshop. Trees also on track at the bottom of Bakehouse</li> </ul>
<p><b>8. Interpretation Concept Plan implementation. FF Memorial park signage</b></p>	<ul style="list-style-type: none"> <li>• Proposed signage for the memorial park – has Judy's art work as a background with the animals next to the reserves. Needs to check it conforms to council communications reserves.</li> <li>• Comments on sign: <ul style="list-style-type: none"> <li>○ Add entry places on the reserves</li> <li>○ Add trails to map</li> <li>○ Include Panton Hill General store</li> <li>○ Map to be bigger proportion of the sign</li> <li>○ Photos instead of writing.</li> <li>○ Include other reserves in background</li> <li>○ Road names need to be bigger</li> <li>○ Mountain bikes – need the trails marked – not just the trails in the reserves.</li> <li>○ Have “blow up” of particular area depending on where the sign is</li> <li>○ Accessibility considered</li> <li>○ Web page with further details listed on the sign</li> </ul> </li> <li>• Has been a meeting with Arts and Culture in council.</li> </ul> <p><b>ACTIONS</b></p> <ul style="list-style-type: none"> <li>• Stacey to organize further mock-ups with map for signage</li> <li>• Brad to invite someone from Arts and Culture to a meeting to discuss Interpretation (put item earlier on agenda)</li> <li>• All – revisit interpretation plan and start to come up with our priority. Stacey to resend.</li> </ul>

<p><b>9. Sub-project discussions</b></p>	<ul style="list-style-type: none"> <li>No discussion – deferred to next meeting</li> </ul> <p><b>ACTIONS</b></p>
<p><b>10. Funding opportunities – recent application</b></p>	<ul style="list-style-type: none"> <li>Should hear back about the Biodiversity On-ground Action grant by the end of this month</li> <li>CMA community grants are open to the 25th September</li> <li>Landcare group have put in for a 2 year grant, including getting a herpetological assessment over a wider area of Nillumbik</li> <li>\$300,000 grant for four councils including Nillumbik for the Conservation Futures project. Focusing on Orchid species, Glycine, Round-leafed Pomanders, Dianella (Matted Flax Lily). Being run by a project officer from Nillumbik. Include private and public land. For on-ground threat abatement.</li> <li>Bunjil is receiving \$2000 through Rivers to Ranges</li> <li>Small grant to work with local landcare groups to train people for monitoring.</li> <li>Corridors of green (Melbourne water), co-funding along waterways – as they are working at long gully probably wouldn't be successful for Bunjil. May be better for Gawa</li> <li>The Panton Hills reserves have a \$30,000 capital works budget this year for infrastructure, signage and interpretation.</li> </ul> <p><b>ACTIONS</b></p> <ul style="list-style-type: none"> <li>Stacey to let us know if we were successful with grants and apply for the CMA grant if necessary</li> </ul>
<p><b>11. Other business</b></p>	<ul style="list-style-type: none"> <li>Card sent to Brad regarding his son</li> <li>Northern spur has a tree down which cyclist have made a ramp. Horse riders can't get through.</li> <li>Trees down sign at bottom of Bake-House Rd has people making track around it.</li> </ul> <p><b>ACTIONS</b></p> <ul style="list-style-type: none"> <li>Neil to get northern spur track checked for trees</li> </ul>
<p><b>12. Next meeting</b></p>	<p>Thursday 5th October, 7:30 Panton Hill Living and Learning, 18 Bishops Road, Panton Hill</p>

## Actions from Previous meeting

Action	Status
<b>Membership</b> - Brad to arrange for nomination to go to council for approval	Neil working out if needs to be a memo or approval from council
<b>Membership</b> - Peter to resign in writing to allow a new committee member to be appointed	Verbal resignation accepted by committee
<b>Running Event</b> Brad – email further details of this year’s run so we can observe how they do it.	Done
<b>Works Update</b> Neil to organise the Environmental works and open space groups working bee	Done. About 20 - 30 people in Bunji, removed pine trees and woody weeds, added 5 seats, water bars and gravel paths. Improved access to the top flat site. Very successful
<b>Works Update</b> Everyone – look at the orchid fence and see if any ideas about it	Should have been done in black. Black fence looks good at Hurstbridge. Sign is now inside the gate so less chance of being vandalized. Maybe should have more signage to explained why the fence is there. Don’t want to let people know that there are orchids because of risk of poaching.  Painting it black is a possibility but probably leave it now it is done. In future fences should be done in black before it is installed.
<b>Works Update</b> Brad - Lawrence Rd area need more signs on the gates to reinforce no cyclists	Sign erected. No horses or bikes. We had said horses were not a problem, only cyclists, but council policy is to include both on the sign. Concerns for horse riders if all of the Rodger Rd is sealed. If that happened horse riders would want the trail within the reserve re-opened.
<b>Activities</b> Edendale staff to develop a curriculum for educating different age groups and connecting with the Wurundjeri council curriculum	Deferred to next meeting
<b>Projects</b> Brad to get someone one to add events to “Nillumbik Council” Facebook page. They also need to be listed in the “Whats on in Nullumbik” facebook page	Deferred to next meeting

<p><b>Projects</b> Grant – follow-up with council about the photographs and articles from Sunday. Possibly in the Nillumbik news</p>	<p>Deferred to next meeting</p>
<p><b>Projects</b> Brad to confirm with Robert Marshal (Heritage walk)</p>	<p>Delayed – because Rob overseas.</p>
<p><b>Projects</b> Grant to ramp up the celebration of the first Murnong Harvest in 200 years approx.</p>	<p>Waiting to hear back from the Wurundjeri about who we should invite (eg Politicians). Will be first harvest in the “hills” rather than the “plains” Murnong in 200 year, also first in Nillumbik.</p>
<p><b>Interpretation Plan</b> Council project officer (Lia) to create a mock-up for us to look at and propose to the shops. Get it emailed around before the meeting so can better discuss it</p>	<p>Distributed at meeting – see above point 8</p>
<p><b>Funding</b> Brad to find out when we find out the results of the funding opportunities</p>	<p>End of the month</p>
<p><b>Interpretation Plan</b> Brad to email photos of Yirrip sign to members before next meeting</p>	<p>done</p>
<p><b>Tyres</b></p>	<p>Janice has moved one to the sign but it has not been collected. Another still in the bush. More builders rubbish being dumped – also not collected.</p>
<p><b>Carry over</b> Brad. To get clarification of what area needs to be protected for the Long Gully artefact scatter area. It the rocks could be put in a more appropriate place. I.e. move the rocks further down so that there is still a turning/parking area. May also be a emergency management issue</p> <p><b>Action Point.</b> Brad / Grant to discuss with the emergency management department regarding pull over areas on roads</p>	<p>They have been moved by grader drivers. Still not suitable for parking.</p> <p>Grant and Brad will meet with them in the future. May need to accelerate the meeting</p> <p>Now say it is rubbish dumping was the issue, council will monitor it.</p>
<p><b>Carry over</b> Slippery bridge has been done, but now it glows in the dark (why?). no chicken wire</p> <p><b>Action point</b> Brad to check again about if it is still slippy and about colour suitability.</p>	<p>Bridge has been redone in a dark grey. Still no chicken wire. No longer glows in the dark and is now safe and used by animals. Was done soon after our last meeting</p>