

# Recreation Trails Advisory Committee Minutes

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**Date:** Thursday 24 August 2017  
**Time** 6.00pm – 7.30pm  
**Venue:** Manna Gum 1 & 2, Civic Centre – Greensborough  
**Chair:** Cr John Dumaresq  
**Minute taker:** Nadine Wooldridge

## Order of business

### 1. Welcome

Attendance – Cr John Dumaresq (chair) , Andrew Bakos, Cathy Giles, Kay Cruse, Jamie Sharp, Mathew Turnley, Rex Niven, Anne-Marie King, Vince Bagusauskas, Stephanie Langton, Nadine Wooldridge and Jo Massoud

Apologies – Cr Karen Egan, Cr Peter Perkins, Stephen Hadley, Jan Davies, Damien Barber and Naomi Paton

### 2. Conflict of interest and Assembly of Councillor form

Completed following meeting by Nadine Wooldridge.

### 3. RTAC Committee 2017-2019

Welcome all members to the Committee. The current Committee will serve until June 2019.

### 4. Meeting structure

- Meeting are broken up into 3 components: welcome and officers report on regional and local trails, workshop and other business.
- The purpose of the RTAC is for the Committee to discuss and gather information that can be used to feed into Council for discussion.
- Agendas are circulated prior to the meeting, should a member have an item they wish to talk to at the Committee meeting officers will need to be advised at least one week prior to the meeting.

- Special meeting and working group meetings will be scheduled as required to focus on specific aspects of trails particularly the trail management plan.

## **5. Minutes of previous meeting**

- These minutes were presented at the June 2017 Council meeting for ratification. All Committee meeting minutes need to be ratified at Ordinary Council meeting before they are circulated to the Committee.
- Moved: Rex Niven
- Seconded: Cath Giles

## **6. Business arising**

- RTAC positions were emailed to all members on several occasions as well as being advertised in local newspapers and on social media.
- Additional mapping workshops were scheduled and mapping was completed. This information will form part of the work officers are completing with IT.

## **7. Regional Trails update**

### **a) Diamond Creek Trail**

- The extension of the Diamond Creek Trail is a Council priority project and significant progress has been made in recent years.
- The previous Council resolved to pursue a planning scheme amendment to place a Public Acquisition Overlay on the required private land to continue the trail along a creek alignment.
- An independent planning panel was held in November 2016 and report released in January 2017. The report recommended Council adopt the amendment with some modifications.
- The amendment and recommended modifications was presented at the Future Nillumbik meeting on 15 August 2017, 12 submitters attended and presented their submissions to Council.
- At the Ordinary Meeting of Council on 29 August 2017 a further report will be presented for Council to consider the adoption of the amendment. Once adopted, Council will submit the amendment to the Minister for Planning for approval and gazettal to be considered.

### **b) Aqueduct Trail**

- Melbourne Water (MW) holds land in Watsons Creek/ Christmas Hills area which was purchased for the proposed Watson Creek Reservoir. This project has since been abandoned and the land is now surplus to MW requirements
- MW has engaged a consultant to develop a comprehensive land use strategy for the precinct and Council is a key stakeholder in the project.

- There may be opportunities relating to the proposed extension of the Aqueduct Regional Trail which, as identified in the Nillumbik Trails Strategy 2011, will connect the existing Aqueduct Trail in Research and Kangaroo Ground to Yarra Glen.
- This will provide an important regional connection given the work occurring in Yarra Ranges Shire Council to plan and develop trail connections from Yarra Glen to the Warburton Trail.
- Council officers are in regular meetings with Melbourne Water to explore a range of opportunities that this project may create including trail connections.

ACTION: Officers to provide map of the trail as detailed in the 2011 Nillumbik Trails Strategy

#### **c) Green Wedge Trail**

- At this stage there is no further planning work being completed for this Trail.
- Cath Giles raised the possible realignment of the trail.

ACTION: Workshop to be organised to explore future trail developments, realignments and linkages

### **8. Local Links – Cherry Tree Road**

- The local links budget for 2017-2018 and 2018-2019 budget is being allocated to Cherry Tree Road Trail (Hurstbridge to Panton Hill) as identified as the highest priority project by the Committee.
- Council was successful in securing a grant of \$100,000 towards the project through TAC.
- The alignment of the trail is primarily northern however does cross over to the southern part of the road at certain points
- Currently out for quote and due back late September with construction expected to commence before the end of 2017.
- There is a section of the trail which requires an ecologist assessment to determine the trail's final alignment due to the potential presence of significant vegetation. This will be completed by October 2017.

ACTION: Officers to keep RTAC advised as project progresses

### **9. Panton Hill Bushland Reserve User update**

- Rex provided a brief update on events
- An Interpretation Plan is being developed to include signage at Firefighters Memorial Park. John suggested holding on this until further information is known about the Panton Hill township entry signage

## 10. Workshop – What do you want to achieve?

- To make Nillumbik the 'Trails destination' – shared trails are our strength
- Completion of Diamond Creek to Hurstbridge extension
  - Lobbying
  - Momentum for funding
- Advocating for the North East Link to improve trails, not negatively affect them
- Improve and develop trail information and promotional material
  - Promoting trails – paper maps, applications, websites, Artisan Hills and signage
  - Wayfinding signs to other trails (including local links), buses, trains, town centres and areas of interest
  - Details of the type of experience – length, grades and crossings
- Heritage trails and interpretative signage
- Clarity and consistency between trails that cross between different land managers (Parks Vic, Council and PHBRs)
- Encourage multipurpose use of trails by formalising and/or create opportunities for diversity of experience.
- Integrating trails with other programs such as active travel

## 11. Trail Management

- To enable officers to develop a trail management plan, code of conduct and signage guidelines the following process will need to be carried out:
  1. Trail mapping – This needs to be completed to identify the trails have been completed, the category and hierarchy of the trails and total trail distance. This will ensure that when the Trail Management Plan is developed there is sufficient information to help inform standards and maintenance requirements.
  2. Trails Management Plan – The development of this Plan has commenced however cannot be completed until step 1 is concluded. The Trails Management Plan will establish an inspection regime and maintenance standards. This large part of the work will help inform future budget requirements for reactive and proactive trails maintenance.
  3. Signage and Code of Conduct – Improving trail signage (advisory and directional signs and information/ interpretive signs) to be consistent among all trails. Develop a Code of Conduct to ensure all users of the trails understand how to share trails, and promote a positive experience for all. There is a New Initiative bid for this which Council will look to spend this financial year

4. Promotion - Proactively maintained trails along with clear and consistent signage to attract new people to the trails network within Nillumbik

- The above tasks can commence concurrently however cannot be completed in full until the previous task is completed.
- The above process will ensure we maintain consistency and are well prepared.
- It is expected that the above process will be completed by the end of June 2018 with support of all RTAC Committee members.
- Suggestion by Cath Giles, 'Common sense, courtesy and goodwill' as a simple tagline

ACTION: Officers to check Eastlink Trail signage

## 12. Any other business

- Regional Paddle Sports Centre
  - Nillumbik Council is a funding partner for a feasibility study for a regional paddle sports centre in Westerfolds Park currently being undertaken (Manningham Council is the lead). Other funding partners include Sport and Recreation Victoria, Manningham City Council, Canoeing Victoria and Melbourne Canoe Club.
  - The stretch of Yarra River under Fitzsimons Lane bridge is very popular with paddlers – both recreational and competitive but there is a lack of facilities – inadequate change facilities, no areas for spectator viewing, inaccessible river entry points.
  - The Main Yarra Trail runs through this area which is very popular with cyclists and walkers, many using these carparks and public toilets as a starting/midpoint stopping point for their walk/bike ride.
  - The study will also consider improvements to safety along the Main Yarra Trail and improved amenity for cyclists and walkers in this busy hub (outdoor tables & seating area, change room)
  - Community consultation will take place (date to be confirmed) and RTAC members will be contacted for their input

ACTION: Officers to update RTAC members once consultation details are confirmed

  - No funding has yet been obtained to complete improvements that will be recommended
- Equine Industry and Activity Strategy
  - The Council Plan (priority action 4.1.5) identifies the need to develop this strategy
  - In the coming weeks officers will be working through the scope of this project, objectives and timelines.
  - All Horse and Pony Clubs and Adults Riders Groups will be informed of the project and the opportunities to be involved.

- Progress will also be reported by to RTAC as appropriate to provide input.

### **13. Next Meeting**

- Thursday 23 November 2017 at 6pm – venue to be confirmed

# Arts Advisory Committee Minutes



**Date:** Monday 18 September 2017  
**Time:** 6.30pm to 8pm  
**Venue:** Nillumbik Shire Council, Civic Drive, Greensborough  
**Chair:** Cr Karen Egan  
**Minute taker:** Michelle Zemancheff

## Order of business

1. **Attendance:** Cr Karen Egan (Chair), Matt Blackwood, Ute Leiner, Julie Tipene-O'Toole, Michael Wilson

**Apologies:** Cr Jane Ashton (Deputy Chair), Brian Gilkes, Eugene Howard, Blaise van Hecke

**Officers:** Michelle Zemancheff, Grace Longato

2. **Conflict of interest**

N/A

3. **Minutes from previous meeting**

That the minutes of meeting held on 7 August 2017 were not ratified as no quorum was held.

4. **Matters arising**

N/A

Item of business	Details	Action
5. <b>Potential acquisitions</b>	Viewing of acquisition considerations: <ul style="list-style-type: none"><li>• <i>George Baldessin &amp; Friends Folio</i> 2016 (presented by Silvi Glattauer and Nicole Bowler of Baldessin Press)</li><li>• <i>River</i> 1977, Sue Ford</li><li>• <i>Ghost</i> 2012, Dale Cox</li><li>• Bill Hudson-McAuley archive selection</li><li>• <i>Yarra River, Griffith Park</i> 1986, Jenni Mitchell (partial donation from John Jacobson)</li></ul>	No quorum to make recommendation.
6. <b>Arts and Cultural Plan consultation</b>	Overview of consultation findings.	
7. <b>Other business</b>	Creative Victoria funding application.	
8. <b>Next meeting date:</b>	Monday 23 October 2017, 7pm at Nillumbik Shire Council, Civic Drive, Greensborough.	



**Open Space Precinct Plan  
Graysharps Road, Hurstbridge  
Project Reference Group Meeting  
Minutes**

**Date:** Wednesday 20 September 2017  
**Time:** 6.30 – 8.30pm  
**Venue:** Hurstbridge Community Hub  
 50 Graysharps Road, Hurstbridge  
**Chair:** Nichole Johnson

<b>Agenda item</b>	<b>Key discussion point</b>	<b>Action/s</b>
1	Present:, David McKinnon, Anne Fitzpatrick, Karen Mcalear, Rosalie Morgan, Matt Davis, Lorna Smith, Helen Legg, Nichole Johnson, Paige Macdonald  Apologies: Cr Karen Egan, Rachel Cooper, Naomi Paton, Peter Clark, Sue Simpson, Tracey East  Assembly of Councillors – No conflicts were declared	
2	Volunteer Induction  Nichole went through Volunteer handbook with all PRG members at the meeting.	PRG members to complete volunteer induction checklist and agreement and hand into Nichole at the next PRG meeting.  Nichole to follow up with PRG not in attendance
3	Project Overview and next steps <ul style="list-style-type: none"> <li>• Reviewed Key Stages Flowchart</li> <li>• Update and timeframes provided regarding leaves (vision and ideas– closes 13 October</li> <li>• PRG involvement in using criteria to evaluate each idea/vision</li> <li>• Bulletin – contact details of PRG and photo</li> </ul>	PRG members are interested in attending sessions with Council officers to evaluate all the ideas/visions (using the criteria developed by the PRG).  Nichole to set up to 3 meetings. One to take place through the day (am and pm) and an evening session.  Nichole to set up email for Community to contact PRG
4	Workshop to develop project criteria	Refer to workshop notes
5	Any other business	
6	Next meeting <ul style="list-style-type: none"> <li>• 11 October 2017</li> </ul>	
7	Future Meeting Focus <ul style="list-style-type: none"> <li>• Workshop to develop project criteria to continue</li> <li>• Walk around precinct</li> </ul>	Next meeting scheduled for 11 October 2017 at 6.30pm