

# **Nillumbik Shire Council**

## **History & Heritage Grant Program**

### **2021-22 Terms & Conditions**

#### **Definition**

History is the study of past events. Heritage refers to treasured objects and qualities that have been passed down from previous generations.

#### **Grants of up to \$600 are available from a grant pool of \$8,105**

History and heritage contributes to shaping our community. Activities involving history and heritage enrich our lives, allow us to share our stories and explore what has passed, whilst also informing the future. This in turn can aid our health and wellbeing, enhance knowledge and skills, build connections and bring joy.

Our History & Heritage Grant Program aims to fund history and/or heritage projects within Nillumbik Shire.

Priority will be given to new and innovative grant projects that provide opportunities for community to engage with our local history and heritage as part of an active and creative lifestyle.

All History & Heritage Grant applications will be assessed by Council's Arts and Cultural Development Grants Assessment Panel which will include representation from the Arts and Cultural Advisory Committee (ACAC).

#### **Application**

To apply for an annual History & Heritage Grant, you will need to complete an online application form.

**Applications open on 1 November 2021 and close at 11.59pm on 30 November 2021.**

Late applications cannot be accepted.

**Projects must be delivered and funds spent by 30 June 2022**

## Eligibility criteria

To be eligible for History & Heritage Grant, applicants **MUST**:

- Be a not-for-profit incorporated organisation or community group that lives, works, studies, volunteers or plays in Nillumbik, or has a strong connection to Nillumbik.
- Be auspiced by a not-for-profit incorporated organisation if applicants are unincorporated, an individual or a commercial business. Organisations can auspice multiple applications
- Hold a minimum of \$10 million public liability insurance
- Have satisfactorily acquitted all grants previously awarded
- Be able to deliver the project by 30 June 2022

## Ineligibility criteria

Applications will **NOT** be considered for:

- A project, event or activity that is not being held in the Nillumbik municipal boundary, or does not directly benefit Nillumbik residents.
- Duplication of existing projects, programs, initiatives or products currently funded by Council. If you wish to leverage off an existing project, program, initiative or product you must identify the innovative element or point of difference/value add.
- Projects that are solely for fundraising purposes, without broader community benefit
- Competitions with no community component
- Prize money and awards
- Projects or events with a political or religious purpose
- Any project that purely promotes a business
- Events that are fully ticketed with no free or heavily subsidized component
- Single membership-based events that are not open to the public
- Alcohol or gambling related activities
- School curriculum projects
- Projects that have received full funding from another source
- Applicants that are in debt to or have any outstanding commitments with the Shire

## Acknowledgement

All grant recipients are required to acknowledge the support provided by the Nillumbik Shire Council in the following ways:

- Acknowledgement of Nillumbik Shire Council's support in promotional material and documentation e.g. media releases, websites, social media, brochures, flyers, advertising, newsletters etc.,
- Acknowledgement of Nillumbik Shire Council's financial support in any relevant publication e.g. Annual Report.

Details relating to the use of Nillumbik Shire Council's logo can be obtained by phoning the Communications Department on 9433 3111.

## Evaluation & Acquittal

The information you supply in your evaluation and acquittal is essential as it allows us to evaluate the achievements of funded activities, monitor the effectiveness of the program and ensure that we are meeting the needs of the grant recipients and community. All successful applicants:

- Must complete an acquittal form (online) to Council within three months of project completion and no later than 30 June 2022 along with any evaluation of your grant project requested by Council.
- Will return the full or remaining amount of the grant to Council if the funded activity is cancelled or apply for a variation of the grant agreement.
- Failure to submit this report will result in your group being deemed ineligible for funding in subsequent years.

## Takso Funding Condition

Nillumbik Shire Council uses the **Takso** platform to support better planning and evaluation focusing on the intended outcomes of our programs. Measuring the outcomes helps grantees and grantmakers to understand what is achieved for participants and audiences and how efficiently the program has been delivered.

Council's Arts & Cultural Development team will work with all successful grant applicants to identify the grant project's cultural objectives and outcomes through the Cultural Development Network. This is a condition of receiving funding and details will be emailed to you separately. Information on the Takso platform is available here:

<https://culturaldevelopment.net.au/Takso>.

## Enquiries

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