

Budget Help Sheet

Budget

Outline your project budget and include your own organisation's cash and/or in-kind contribution.

Also include any confirmed; unconfirmed and in-kind contributions from partner organisations and other funding bodies.
(C = confirmed; NC = not confirmed, IK = in-kind)

Note: It is expected that the applicant(s) will make a financial and/or in kind contribution to the project.

Income	C/NC	\$	Expenditure	IK	\$
Nillumbik Community Fund			Materials and project costs		
Other grants (name of funding body)			Fees and wages		
			Promotion and publicity		
			Venue costs		
Entry/participant fees			Administration		
Cash from own organisation			Other		
In-kind from own organisation					
Cash from partner organisation					
In-kind from partner organisation					
Other					
TOTAL*			TOTAL*		

*Total income should equal project expenditure

What items will be funded by the Nillumbik Community Fund? Max 60 words.

Please include a copy of all quotes.

If you are not awarded full funding, is your project still achievable? Yes No

How would you need to adapt your project? Max 150 words.

Notes

- Your budget needs to reflect all the costs associated with the project excluding GST.
- In-kind contributions must appear in both the income and expenditure columns. Indicate with a tick if the expenditure is in-kind (IK).
- Mark any other grants or contributions with C = confirmed or NC = not confirmed.
- Include any costs for equipment, services, venue hire or permits based on quotes.

For a sample budget refer to 'Budget Help Sheet' at www.nillumbik.vic.gov.au/Living-in/Grants/Nillumbik-Community-Fund