

Special Meeting of Council

to be held at the Civic Centre, Civic Drive, Greensborough
on Wednesday 31 October 2018 commencing at 7pm.

Agenda

Carl Cowie
Chief Executive Officer

26 October 2018

Distribution: Public

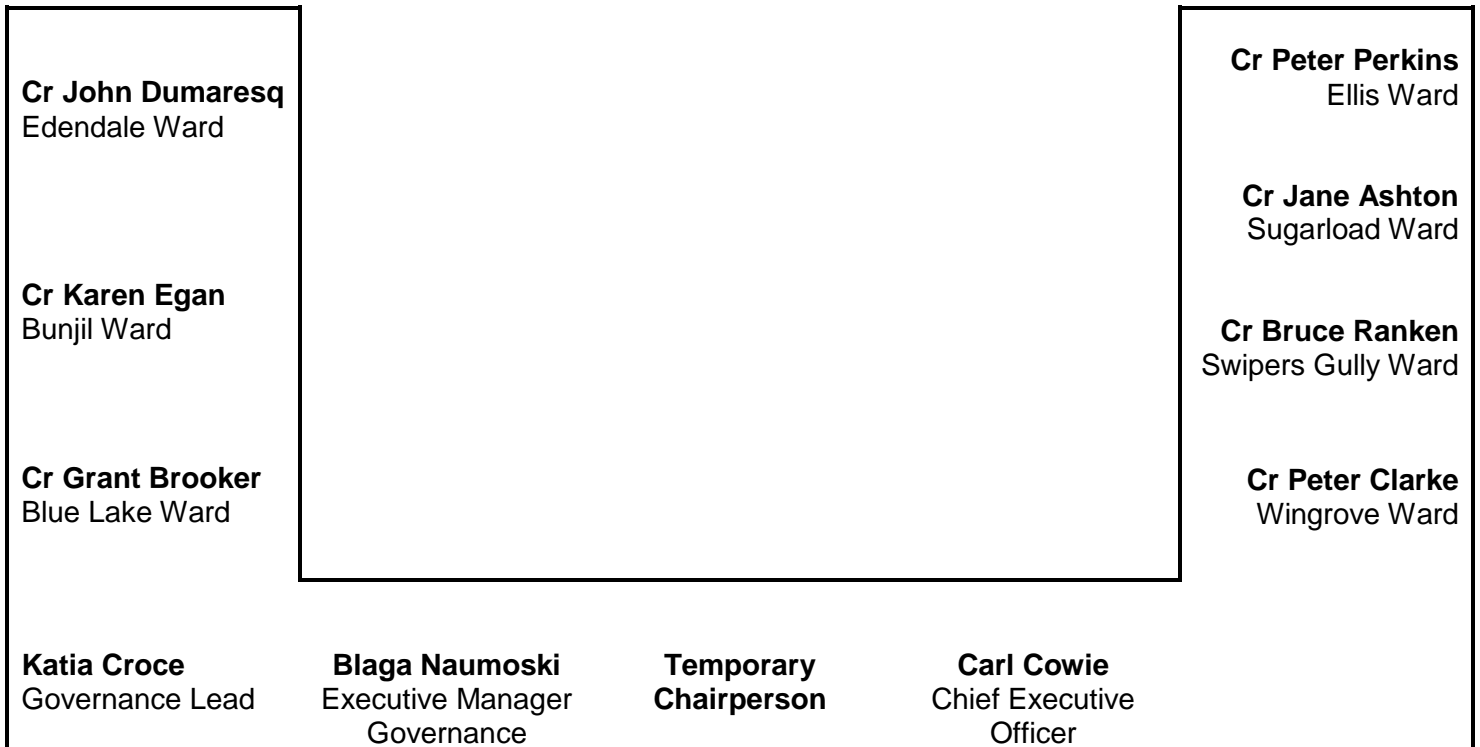
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Domin je ka

Special Meeting of Council seating plan



Visitors in the gallery at Council meetings are:

- Welcome to copies of the reports which will be considered by the Council at the meeting. These are on the table in the foyer.
- Welcome to the tea, coffee and water provided in the foyer.
- Requested to observe Council deliberations quietly in order for Council meetings to run smoothly.
- Advised that the meeting will be recorded and an audio recording of the meeting will be made publicly available on Council's website.

Nillumbik Shire Council

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Nillumbik Shire Council

**Agenda of the Special Meeting of Nillumbik Shire Council to be held
Wednesday 31 October 2018 commencing at 7pm.**

1. Welcome

Members of the public are advised the meeting will be recorded. The audio recording of the meeting will be made publicly available on Council's website.

2. Reconciliation statement

The reconciliation statement to be read by the Chief Executive Officer

Nillumbik Shire Council acknowledges the Wurundjeri people who are the Traditional Custodians of this Land. We would also like to pay respect to the Elders both past and present and extend that respect to other Indigenous Australians present.

3. Apologies

To accept apologies from any Councillors not in attendance at the meeting.

4. Appointment of temporary Chairperson

The Chief Executive Officer calls for a motion to appoint an temporary Chairperson.

Recommendation

That Cr _____ be nominated as temporary Chairperson.

The temporary Chairperson assumes the Chair.

5. Presentation

Presentation to the outgoing Mayor, and Deputy Mayor.

6. Disclosure of conflicts of interest

Councillors should note that any conflicts of interest should also be disclosed immediately before the relevant item.

7. Term of Office

Before a Mayor is elected, the Council may resolve to elect a Mayor for a term of two years. If no decision is made, the term of Mayor remains as one year.

Any Councillor is eligible for election (or re-election) to the office of Mayor.

Recommendation

That Council resolves to elect a Mayor for a term of _____ year/s.

8. Election of Mayor

The temporary Chairperson calls for nominations for the office of Mayor.

Recommendation

That Cr _____ be elected Mayor of Nillumbik Shire Council for a term of _____ year/s.

Following the election of the Mayor, the Chief Executive Officer will present the incoming Mayor with the Mayoral Chains.

The temporary Chairperson vacates the Chair and the Mayor assumes the Chair.

9. Election of Deputy Mayor

The Mayor calls for nominations for the office of Deputy Mayor.

Recommendation

That Cr _____ be elected Deputy Mayor of Nillumbik Shire Council for a term of _____ year/s.

10. Appointment of Special Committee

Council, in accordance with section 86 of the *Local Government Act 1989* may establish one or more special committees and delegate to the committee certain of its functions, duties or powers.

Council currently has one Special Committee established under section 86; the Future Nillumbik Committee. The scope of the Future Nillumbik Committee responsibilities includes all matters within the following portfolio areas:

- Community Services
- Economic Development and Marketing
- Environment and Sustainability
- Finance and Governance
- Infrastructure
- Social Infrastructure
- Planning

In accordance with the Future Nillumbik Committee Terms of Reference, the membership and chairperson arrangements for the Committee are as follows:

- All Councillors are members of the Future Nillumbik Committee.
- Council assigns individual portfolio responsibilities to individual Councillors and the agenda shall identify which items of business relate to the respective portfolios.
- The Chairperson for each particular item shall be the Councillor with the relevant portfolio responsibility.

- When a Councillor is in the role of Chairperson, they will have the power and authority of the Chairperson as provided in the Meeting Procedure Local Law, including a casting vote.
- At the commencement of the meeting, when preliminary matters are considered (such as apologies, confirmation of minutes, and declarations of interest) the Mayor shall be the Chairperson.

Recommendation

That Council:

1. Appoints all Councillors to the Future Nillumbik Committee for a term of ____ year/s.
2. Assigns a Councillor to each portfolio for a term of ____ year/s as listed below:

Portfolio	Councillor appointed
Community Services	
Economic Development and Marketing	
Environment and Sustainability	
Finance and Governance	
Infrastructure	
Social Infrastructure	
Planning	

11. Council and Committee meeting schedule for 2019

It is recommended the arrangements for the 2019 meeting cycle be as follows:

- Meetings occur on Tuesday nights throughout the year unless otherwise notified.
- The Future Nillumbik Committee will commence at 7.30pm, usually on the second Tuesday of the each month.
- Ordinary Council meetings will commence at 7.30pm, usually on the fourth Tuesday of each month.
- Unless otherwise notified, meetings will be held at the Civic Centre, Civic Drive, Greensborough.
- At least one week of each school holidays has been left free of meetings.

Following consultation with Councillors, the 2019 meeting schedule listed in the table below is recommended.

Recommendation

That Council adopts and advertises the Council and Special Committee meeting schedule for the 2019 calendar year as listed below:

Future Nillumbik Committee meetings	Ordinary Council meetings
	29 January 2019
12 February 2019	26 February 2019
12 March 2019	26 March 2019
16 April 2019	30 April 2019
14 May 2019	28 May 2019
11 June 2019	25 June 2019
16 July 2019	30 July 2019
13 August 2019	27 August 2019
10 September 2019	24 September 2019
15 October 2019	22 October 2019 (Election of Mayor) <i>[If applicable]</i>
	29 October 2019
12 November 2019	26 November 2019
10 December 2019	17 December 2019

12. Councillor appointments to advisory committees

Council has a range of advisory committees which provide an important mechanism for consultation with the community and key stakeholders. Advisory committees provide advice to Council but do not make formal decisions.

Council appoints Councillors as representatives on its advisory committees and reviews these appointments annually.

Following consultation with Councillors, the appointments listed in the table below are recommended.

Recommendation

That Council appoints Councillors as listed below as its representatives on advisory committees for a term of ____ year/s:

Advisory Committee	Councillor(s) appointed
Arts Advisory Committee	
Audit Committee	
CEO Employment Matters Committee	
Inclusion Advisory Committee	
Economic Development Advisory Committee	
Environment Advisory Committee	
Living and Learning Advisory Committee	
Municipal Emergency Management Planning Advisory Committee	
Panton Hill Bushland Reserves System Advisory Committee	
Recreational Trails Advisory Committee	
Positive Ageing Advisory Committee	

13. Councillor appointments to external organisations

Council is a member or participant in a range of external organisations at a local, regional or sector level.

Councillors are appointed to represent Council as delegates to those organisations. In some cases, an alternate is also appointed who can attend if the primary Councillor is not available.

Following consultation with Councillors, the appointments listed in the table below are recommended for 2019.

Recommendation

That Council appoints Councillors as listed below as its delegates to external organisations for a term of ____ year/s:

External Organisation	Councillor(s) appointed
Municipal Association of Victoria	
Interface Councils group	
Northern Metro Region Councils group	
Yarra Plenty Regional Library Board	
Metropolitan Waste Management Group	
Metropolitan Transport Forum	
Northern Alliance for Greenhouse Action	
Nillumbik Tourism Association	
Diamond Creek Traders' Association	
Eltham Chamber of Commerce and Industry	
Hurstbridge Traders' Association	

14. Address by the incoming Mayor

The incoming Mayor will address the meeting and invite the gallery to join Councillors and officers for refreshments at the conclusion of the meeting.