

The Nillumbik Community Fund



Guidelines and Application Instructions 2018–2019 Annual Grants Round Arts & Culture Stream

For projects delivered 1 January 2019 — 30 June 2019

The Nillumbik Community Fund



Objectives

The objectives of the Nillumbik Community Fund are to support projects that:

- Reflect the strategic objectives of the Council Plan 2017-2021, in particular **Active and Creative People: Active lifestyles and artistic expression are fostered through participation and innovation.**
- Are supported by community and respond to a genuine community need.
- Will have a lasting impact beyond the life of the grant.

To download a copy of the 2017-2021 Council Plan
www.nillumbik.vic.gov.au/Council/Council-publications/Strategies-policies-and-legislation

Arts & Culture Grant Stream



Grant pool \$30,000
\$5000 per project

Community Arts - \$20,000 Performing Arts - \$10,000

Priorities

The Arts & Culture stream of the Nillumbik Community Fund gives priority to projects that support the delivery of the **Arts and Cultural Plan 2018-2022** and deliver innovative opportunities for community to participate in active and creative lifestyles.

The Arts & Cultural Plan goals are:

1. Public and participatory arts are an everyday experience.
2. Develop and grow creative and cultural industries.
3. Support and promote arts and cultural activities that maximise access.

To download a copy of the 2018-2022 Arts & Cultural Plan
<http://www.nillumbik.vic.gov.au/Living-in/Grants/Arts-and-Cultural-Development>

Overview

The Nillumbik Community Fund (NCF) Annual Grants provide local community groups with the resources to enhance and strengthen their own neighbourhoods and townships across two streams (Community Projects and Arts & Culture).

This document provides the guidelines and application instructions for the Arts & Culture stream.

All applications are assessed by the Arts Advisory Committee (AAC). The AAC will provide recommendations to Council.

Funds of up to \$5000 per project are available.

Eligibility

To be eligible to apply for an 2018-19 Arts & Culture annual grant, you must:

- Be an incorporated association or be auspiced by an incorporated body.
For more info - refer to www.nfplaw.org.au.
- Be based in Nillumbik or have a substantial Nillumbik membership or user group.

- Demonstrate other financial and/or in-kind contributions toward the project in addition to the NCF.
- Have a minimum of \$10 million public liability insurance.
- Not have any outstanding grant acquittals from a previous Nillumbik Shire Council grant.

Funding exclusions

- Late or incomplete applications.
- Core operating costs.
- Retrospective funding or projects due to commence prior to the notification of the grant application outcome.
- Projects fully funded by another source.
- Individuals (unless auspiced by an incorporated association).
- Fundraising projects.
- Attendance at conferences or seminars.
- Research and surveys.

Assessment criteria

Your application will be assessed on the following criteria:

- Alignment with the Nillumbik Community Fund objectives and the grant stream priorities.
- An intention for the project to contribute to new community connections.
- Contribution to a diverse suite of Arts & Culture projects across Nillumbik.
- Response to a genuine community need
- Likelihood that there will be a lasting positive impact beyond the life of the project.
- The timeline is achievable and the project meets budget eligibility criteria.

2018-19 timeline

- Annual Grants OPEN
9am, Thursday, 20 September 2018
- Annual Grants CLOSE
5pm, Thursday, 18 October 2018
- Announcements – Early December 2018
- **Projects must be delivered by 30 June 2019 and acquitted by 31 July 2019**

How to apply

1. Read the guidelines and assessment criteria.
2. Check you are eligible to apply and check the funding exclusions.
3. Discuss your project with the Community Arts Officer who will also be able to answer any questions or help you if you are unclear about any aspect of the application process.
4. Attend a grant writing workshop (optional)
5. Complete and submit an online application form online by 5pm, Thursday 18 October 2018.

Guidelines and application instructions can be downloaded from our website at www.nillumbik.vic.gov.au/Living-in/Grants/Arts-and-Cultural-Development

www.nillumbik.vic.gov.au/Living-in/Grants/Arts-and-Cultural-Development

Enquiries

Sarah Hammond
Community Arts Officer
Telephone: (03) 9433 3175
Email: Sarah.Hammond@nillumbik.vic.gov.au

Required support material

You must submit the following with your application:

- Evidence of your incorporated association status (or that of your auspice).
- A certificate of currency for your public liability insurance.
- Quotes for any service or products required for the project.
- Letters of support from partner organisations (email letters acceptable).
- Artist biographies and relevant samples of artist's work.

GRANT WRITING WORKSHOPS

Grant writing workshops are free, but you must register your attendance with Living & Learning Nillumbik.

Thursday, 11 October 2018. 10.00 am - 1.00 pm

Living & Learning Nillumbik- Eltham
739 Main Road, Eltham

Monday, 15 October 2018. 6.00 pm - 9.00 pm

Living & Learning Nillumbik- Diamond Creek
119 Cowin Street, Diamond Creek

BOOKINGS: <https://ax.livinglearningnillumbik.vic.gov.au/course/course-details/?cid=32393&ctype=w>

Submitting your application

- All 2018-19 Arts & Culture annual grant applications must be submitted online.
- Guidelines, help sheets and application documents are located at www.nillumbik.vic.gov.au/Living-in/Grants/Arts-and-Cultural-Development
- All applications will be acknowledged. Late or incomplete applications will not be accepted.

