

Joint Municipal Emergency Management and Fire Management Planning Committees



Minutes

- Date:** Monday 17 December 2018
- Time:** 10.00am
- Venue:** Council Chamber – Council Offices
32 Civic Drive, Greensborough
- Chair:** Cr Peter Perkins, NSC
- Committee:** **Council:** Cr Peter Perkins (Chair); Carl Cowie; Blaga Naumoski; Norm Golgerth; Adrian Cully; Leah Farrell; Viraj Achchige; Sonya Cavalli
CFA: Quentin Addison (Nillumbik Group); Mike Chapman (WDV); Rob Henderson (District 14)
VicPol: Tony O'Connor; **VicRoads:** Rhiannon Caynes
Plenty Valley FM: Bill McGillivray; Peter Maw, **DHHS** Jacinta Elliott
ParksVic Chris Vassos; **VicSES** Diana Ferguson; **MW** Wayne Packham
- Attendees:** Sandi Bowles DELWP; Neil Marshall CFA; Craig Lapsley, Steve Grabar BMD; Rohan Thornton CFA; Anthony Styring MFB; Warwick Leeson OAM WCA; Max Garner.
- Apologies:** Suzanne Rouvray Council, Mark Kop Salvation Army, John Sylaidos MW

1. Welcome - Invites and apologies

Cr Peter Perkins, Chairperson, welcomed all present and acknowledged apologies as listed above.

2. Conflict of interest

No conflict of interest declared

3. Confirmation of minutes of previous meeting

Minutes from 22 August 2018 were endorsed.

Moved Warwick Leeson **Seconded** Norm Golgerth **Carried**

4. Correspondence - Nil

5. Vicroads –Steve Grabar of Vicroads provided an overview of the timetable for works to the Diamond Creek Yan Yean and Aqueduct Roads intersection from January 2 to January 24, 2019. VicRoads Roll Plot is attached. Roads will be closed for 21 days but will have 24 hour access for local residents and emergency vehicles. Daily meetings will be held with Fire Brigades re weather conditions.

6. Craig Lapsley

Craig gave an overview of Council's engagement expectations.

- He will be speaking with all relevant stakeholders and so far has been impressed with the interest and intellect of the community about fire.
- What plans, policies, procedures are operating within NSC legislation and how are they executed.
- Emergency Management and linking to Business Continuity – where do they sit?

- Clarification of roles and responsibility. What does the Council need to do compared to the Municipality?
- Will be considering community connectedness, planning, capability, ownership, empowerment and development. Community ownership compared to NSC.
- A balanced approach is desired.
- How performance monitoring is gauged.
- How Best Practice is carried out.

Once he has engaged with all the relevant stakeholders there will be a report on his findings to Council in March. The findings will be fed back to this committee for information.

7. **Actions from previous meeting** – Action Plan attached.

8. **Contact list update** – circulated.

9. **Adoption of the three year MEMPC action plan** – general discussion was held in regard to this proposal. Dianne Ferguson highlighted that this is a standard procedure adopted across the eastern Councils and demonstrates Best Practice.

Moved Dianne Ferguson **Seconded** Norm Golgerth **Carried**

10. **MFMP Three Year Action Plan** – formation of sub working group. It was agreed that a sub-committee would not be formed but an action plan would be developed at the next Fire Management Planning committee in March 2019.

11. **Communications, signage and variable message boards (VMB)**

Michael Chapman congratulated Council and CFA on the campaign. He moved a motion to thank Council for the signage.

Moved Michael Chapman **Seconded** Norm Golgerth **Carried**

12. **Bushfire Strategy Advisory Group (BSAG) presentation** – Sandi Bowles from DWELP gave a presentation – Strategic Bushfire Management Plan - attached. Max Gardner and Neil Marshall also provided a presentation on Effective Strategic Fuel Hazard – attached.

13. **Agency Updates**

- **Vicroads – Rhiannon Caynes** - have a new roadside maintenance contractor.
- **DHHS – Jacinta Elliot** - have a support team for the 10 year anniversary of 2009 Black Saturday
- **CFA** – David Harris is now the new Operations Manager for District 14.
- **Melbourne Water** – reducing the amount of chlorine at the Winneke Treatment Plant and moving to a liquid form chlorine which will reduce the hazard associated chlorine. The plant will no longer be a major hazard facility when completed.
- **CFA Nillumbik Group** – Quentin Addison advised that during Severe, Extreme and Code Red days St Andrews School will relocate to Hurstbridge Primary School. This procedure is also being adopted by Strathewen and Christmas Hills Primary schools.
- **Warrandyte Community Association** – Warwick Leeson advised that an Insurance forum was held during November and was well attended.

- **SES** – Dianne Ferguson - in the coming year they have Introduction to Emergency Management training and will provide more information on www.ses.vic.gov.au/web/www/em-sector/em-planning/em-training.
- **Whittlesea/DV Group** – Michael Chapman – reported that the CFA are now using digital radio.

14. General Business - nil

Next Meeting: 20 March 2019

Attachments:

1. MEMP – Proposal – 3 year Action Plan
2. Bushfire Strategy Advisory Group (BSAG) presentation
3. Strategic Bushfire Management Plan
4. Actions from previous meeting record
5. VicRoads Roll Plot



MINUTES
Positive Ageing Advisory Committee Meeting
Friday 1 February 2019
12.00pm – 2.00pm
Eltham Leisure Centre

Accepted: Katie Camilleri (NSC), Rebecca Burton (NSC), Ingrid Motcshall, Gail Clayton, Anne Fitzpatrick, Gordon Barfield, Norm Wearne, David Nicholls, Sabi Beuhler, Terry Oakley, Philip Green, Pam Johnson, Deanna Finn, Gertraud McDonald, Ken Wing-Jan, Karen Coulston, Richard Kottek, Ray Carroll

Apologies: Cr Grant Brooker (NSC), Madelyn Elliot (NSC), Corrienne Nichols (NSC)

No.	Agenda item	Notes
1	Welcome	Katie welcomed everyone back for the first meeting of the year.
2	Confirmation of previous minutes	Confirmation of minutes from previous meeting: Friday 7 December 2018. Minutes confirmed. Moved: Anne Fitzpatrick Seconded: Gail Clayton
3	Community Support Services Update Rebecca Burton	Council's transport services currently include community transport Monday-Friday, 1 on 1 transport and the Saturday bus which runs to St Andrews Market. The Community Bus is currently well utilised, mostly for people wanting to do shopping at Greensborough Plaza and Diamond Creek and Eltham Precincts. One on one transport is being used for a range of trips including shopping, medical appointments and other personal activities. Currently Council have two buses available, one of which is hired out by healthAbility twice a week and the other used for community transport. The buses are also available for community groups to hire. Recently Community Support Services submitted a grant

		<p>application for an innovation grant which will support the purchasing of a third bus (due in April) and to help Council to expand the services that are already on offer.</p> <p>Information on how to the hire the community bus is attached with the meeting minutes for you to circulate amongst your community networks.</p>
4	<p>Ageing Well in Nillumbik Action Plan Katie Camilleri</p>	<p>The final draft of the Ageing Well in Nillumbik Action Plan for 2019-2022 was presented to the PAAC for any final feedback. This document is a direct result of all of the committee's time, input and feedback over the past few months and highlights a great commitment to older people in Nillumbik.</p> <p>Members were asked to submit any final feedback by 9am Monday morning.</p> <p>ACTION: Katie to follow up on feedback and have amended in the final version of the plan.</p> <p>The Action Plan will be presented to Council on Tuesday 19 February for endorsement at the Future Nillumbik Committee meeting (Special meeting of the Council) on 12 March. Hard copies of the plan should be available to the PAAC by the April meeting.</p>
5	<p>Aged Services Survey results Katie Camilleri</p>	<p>The Positive Ageing Advisory Committee recently supported Council to engage with community about Community Support Services in Nillumbik. The 'Aged Services Survey' was developed and disseminated via hard copy and online using Council's engagement platform 'Participate Nillumbik'. The survey period commenced on 9 October 2018 and concluded on 30 November 2019.</p> <p>Council received a total of 87 responses to the survey, helping Council to better understand community needs in relation to three previously identified priorities to help older people live and age well in Nillumbik:</p> <ul style="list-style-type: none"> • Accessible community transport • Addressing social isolation and loneliness • Support navigating the Commonwealth government's "My Aged Care" service system <p>A presentation summarising the survey results was provided during the meeting.</p>

6	Seniors Festival planning	<p>Katie has begun planning for the 2019 Seniors Festival and would appreciate the support of the committee to help in the planning and delivery of this.</p> <p>Two information sessions will be held on Wednesday 3 April for community members wanting to find out more and get involved.</p> <p>Sessions will be held at:</p> <ul style="list-style-type: none"> • 10am – Hurstbridge Community Hub, 50 Graysharps Road • 7pm – Civic Centre, Council Chambers <p>Come along to this information session to find out more about how your community group or organisation can get involved with Seniors Festival this October.</p> <p>Small one-off grants of up to \$500 will be available this year to help groups and organisations to fund their event or activity. Information packs will be provided during this session to provide details on how to apply. A total pool funding of \$3000 is available. Organisations who don't wish to apply for funding can just submit an expression of interest to have their planned event / activity advertised in the Seniors Festival Program which will be distributed in September across Nillumbik.</p> <p>ACTION: Katie to provide flyers for the March meeting for PAAC members to distribute.</p> <p><u>Key dates:</u></p> <p>Program Expression of Interest opens Wednesday 3 April Grants open Monday 29 April Grants close Sunday 9 April Review panel Wednesday 12 June Program expression of interest closes Sunday 14 July Program distributed September Seniors Festival 1 – 31 October</p> <p>Others ideas for Katie to follow up</p>
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- Incorporate more intergenerational activities



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7	Other business	<p><u>Name tags</u></p> <p>Volunteer name badges for each of the Positive Ageing Advisory Committee members were handed out at the meeting. If you didn't receive yours please arrange to collect it from Katie by the next meeting. Members are encouraged to wear this whenever representing the committee.</p> <p><u>Working group – Transport</u></p> <p>Katie is calling for self-nominations from anyone on the</p>

PAAC who is interested in joining the working group to work on the Year 1 Ageing Well in Nillumbik action: *Explore and activate share transport models that may address and meet community need.*

Interested committee members would meet outside of scheduled PAAC meetings to brainstorm and map transport options for people within Nillumbik and come up with a plan to promote this within the community. They may also explore how Council can better work with other service providers to address a need within the community.

ACTION: Anne to send Katie the transport brochure that was already created for further discussions around how this might be updated/improved.

Working group – Healthy & Active Ageing Expo

Katie has been working closely with the Age Friendly Champion Program Officer from Banyule City Council to host a 'Healthy and Active Ageing Expo' in February 2019. This aligns directly with the Ageing Well in Nillumbik Action Plan priority 'Information and Advocacy', in particular the action to '*Develop multiple strategies to disseminate a wide range of information, events and services relevant to older people in Nillumbik*' as well as the Priorities 'Community Connection, Resilience and Engagement' and 'Safe and Healthy Communities'.

Katie is seeking expressions of interest from interested committee members to join the Project Working Group – up to 5 people will be selected to participate and will join 5 volunteers from Banyule in supporting the planning and delivery of a successful event.

Please email through your expression of interest by Friday 8 February.

Ideas for future guest speakers

Katie will be organising one guest speaker to come along to each PAAC meeting and asked for ideas from the committee of who they would like to see come along. The following suggestions were put forward:

- Office of the Public Advocate
- Banyule City Council – work on age-friendly communities
- Tiny Houses
- Living and Learning Nillumbik

		<ul style="list-style-type: none"> • healthAbility • North East Healthy Communities • Dementia Australia <p><u>Rescheduling of April meeting (clash with Social event)</u></p> <p>Meeting in April has been reschedule to Thursday 4 April, 12-2pm and will be at Council offices.</p> <p><u>Roundtable discussion</u></p> <ul style="list-style-type: none"> • Terry asked Katie to present the Positive Ageing Budget to PAAC at the March meeting • Agenda item for March – Anne requested a discussion on publications and due dates so everyone is aware of this and can promote upcoming events/activities accordingly • Future information session topic – Recommended by Pam we should cover an information session called ‘Understanding the costs of Residential Aged Care’ – Katie to explore further • Philip requested that Katie provide PAAC with a 1page calendar of events / key dates for 2019 by the March meeting. Katie to follow up • Pam and Terry enquired about whether there were any updates on the Eltham Activity Precinct. Katie to follow up and provide more information in March (or via email).
8	Tour of Eltham Leisure Centre	<p>Emma Pacconi took the Positive Ageing Advisory Committee on a tour of the Eltham Leisure Centre and explained the various programs and offers they have available for Seniors.</p> <p>As requested by some members, please see Emma’s contact information below:</p> <p>Emma Pacconi Healthy Nillumbik Coordinator</p> <p>Eltham Leisure Centre 40 Brougham Street, Eltham VIC 3095 P: 03 9439 2266 www.elthamleisurecentre.com.au</p>

