

Nillumbik Audit and Risk Committee minutes



Held Monday 27 May 2019 at 5pm at the Civic Centre, Civic Drive, Greensborough

1 Pre-meeting In Camera

Nil

2 Present

Independent members: John Watson (Chair), Greg Hollyman, Chris Eddy

Councillors:

Cr Bruce Ranken, Cr Grant Brooker (Councillor, as observer)

Council officers:

Carl Cowie (Chief Executive Officer), Vince Lombardi (Chief Financial Officer), Melika Sukunda (Finance Manager), Craig Commane (Risk Advisor), Hjalmar Philipp (Director Sustainability and Place), Blaga Naumoski (Executive Manager Governance), Jeremy Livingston (Executive Manager Organisational Performance)

Other invitees:

Nick Walker (HLB Mann Judd), Martin Thompson (Crowe Horwath)

3 Apologies

Cr Peter Clarke, *Graham Noriskin (Pitcher Partners)*

4 Disclosure of any conflicts of interests

Nil

5 Declarations

i. CEO – Any impending legal action or legislation breaches.

Disclosed.

ii. Internal Auditor – Any obstructions to the work of the internal audit.

Nil

6 CEO Update

The CEO update was presented to the committee

Decision

The CEO update was received and noted.

7 Adoption of the minutes of the meeting held 11 February 2019

Decision

The minutes of the Audit and Risk Committee meeting held on 11 February 2019 were confirmed as accurate.

8 Table of actions arising

The table of actions arising was presented to the Committee.

Decision

The status of actions outstanding was received and noted.

9 VAGO Audit Strategy 2018-2019

The VAGO Audit Strategy 2018-2019 was presented to the Committee.

Decision

The VAGO Audit Strategy 2018-2019 was received and noted.

10 Status report of outstanding internal audit recommendations

The status report of outstanding internal audit recommendations was presented to the Committee.

Decision

The status report be received and noted.

11 Internal audit progress report

The progress report on internal audit by Crowe Horwath was presented to the Committee.

Decision

The internal audit progress report was received and noted.

12 Internal Audit report on Human Resources and Payroll

The internal audit report on Human Resources and Payroll was presented to the Committee.

Decision

The internal audit report on Human Resources and Payroll was received and noted.

The Committee recognised that this is an important area of focus and commended the quality of the report. The Committee stressed the importance that management should not be complacent in implementing recommendations.

13 Report on recent reports and publications

The report on recent reports and publications was presented to the Committee.

Decision

The report on recent reports and publications was received and noted.

14 Risk and Insurance report

The risk and insurance report was presented to the Committee.

Decision

The risk and insurance report was received and noted.

15 Officer response to recent accounting standard changes

The officer response to recent accounting standard changes was presented to the Committee.

Decision

The officer response to recent accountant standard changes was received and noted.

16 Minor Asset Policy

The Minor Assets Policy was presented to the Committee.

Decision

The Minor Assets Policy was received and noted.

17 Update on Council asset valuations (land and buildings)

The update on Council asset valuations (land and buildings) was presented to the Committee.

Decision

The update on Council asset valuations (land and buildings) was received and noted.

18 Draft Budget and Strategic Resource Plan

The Draft Budget and Strategic Resource Plan was presented to the Committee.

Decision

The Draft Budget and Strategic Resource Plan was received and noted.

19 March Quarter Financial Report Summary and March Quarter Financial Report

The March quarter financial report summary and March quarter financial report was presented to the Committee.

Decision

The March quarter financial report summary and the March quarter financial report was received and noted.

20 Rates in Arrears report

The rates in arrears report was presented to the Committee.

Decision

The Rates in arrears report was received and noted.

21 Audit Committee work plan

The Audit and Risk Committee work plan was be presented to the Committee

Decision

The Audit and Risk Committee work plan was received and noted.

22 Other Business

1) Local Government sector issues

23 Meeting Schedule

The next Audit Committee Meeting:

5pm, Monday 12 August 2019