

## Attachment 1: Summary Achievements 2018/19

Priority	Strategy	Achievements
<b>Promote healthy eating and sustainable foods</b>	Create better access to affordable and healthier food and drink	<p>Council is an active partner of North East Healthy Communities. It is the State funded Primary Care Partnership that represents the local government areas of Banyule, Darebin and Nillumbik.</p> <p>Editable garden beds have been developed in three new locations and 'friends of' group have been established to support the growth and distribution of produce.</p> <p>Horticulture courses are resourced and well attended at Living and Learning Centres upskilling community to grow their own produce.</p>
	Establish Council policies and practices that support healthy food and drink consumption	Area to develop in 2020/21 Action Plan.
	Support all residents to make healthier food and drink choices	Council participated in developing the North East Healthy Drinks Strategy and is a signatory to all actions in the Healthy Drinks Alliance.
	<b>Encourage Active Living</b>	Increase active living and active transport.
The Eltham North Adventure Playground rebuild includes an exercise park for adults to support active lifestyles.		
Council continues to support outdoor play spaces for early years with a focus on integration with the natural environment – a State grant was submitted for the development of two bush kindergartens.		

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	<p>Increase participation in active recreation and sporting activities</p>	<p>A number of physical activity programs have taken place including 'This Girl Can' - a Federal Government initiative that encourages women and girls to participate in physical activity.</p> <p>Council secured funding from VicHealth to enable schools to run the 'Walk to School' program.</p> <p>Seniors, mum and bub and post-operative exercise programs are available across the Council's Living and Learning Centres, the Hurstbridge Hub and the Diamond Creek, Civic Drive and Eltham leisure centres.</p>
<p><b>Enhance Mental Wellbeing</b></p>	<p>Continue building a resilient community</p>	<p>Council is developing a 5 year Disability Action Plan (DAP) - the DAP is still in its development stages. Extensive consultation has taken place to ensure the document is accessible and reflective of community needs. It will be a bench mark for disability inclusion in Council.</p> <p>Council is in the process of developing an LGBTI Inclusion Policy.</p> <p>Council has developed a Bushfire Mitigation Strategy.</p> <p>Programs that volunteer private and public land. Conservation futures program. Forrest monitoring program.</p> <p>Living and Learning provide tailored VET programs to community members. These programs provide holistic support to community members that study best in non-mainstream learning settings. Employment rates post qualification are 95%.</p> <p>Council has committed to monthly cultural consultations with Wurundjeri Tribe Council and is now participating in the Local Aboriginal Network meetings to support an Aboriginal organisation lens to be applied.</p>

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		Environments work closely with the Aboriginal community to integrate traditional methods of land care.
	Increase social connections through community participation	A number of positive ageing programs have supported community members suffering from social isolation to re-establish meaningful connections in the community (refer to Healthy Ageing priority for detail).
		The Council supports a number of environmental ‘friends of’ groups that bring people together to revegetate public land as well as hosting landcare facilitator (private land) works with community support.
		A number of community engagement programs are run through ‘Participate Nillumbik’. This is a platform for community to meaningfully contribute to various projects.
		Council has secured a grant to deliver an Affordable Housing Needs analysis for Nillumbik. This will be pivotal in advising future development plans.
<b>Advance Gender Equity and Respectful Relations</b>	Improve gender equity, safety and respectful relationships in the workplace.	In July 2018 Council adopted the Gender Equity Policy statement. This statement aims to ensure Council is an inclusive and supportive environment for all. A gender equity survey was also conducted internally. This helped inform the development of the Gender Equity Policy statement and will be a good benchmark for attitudes.
		The “Pound Policy” enables community members experiencing family violence to leave their pet in their care whilst they find secure housing.
	Ensure our services and facilities are gender equitable, safe and inclusive.	Council secured \$60,000 to create a workforce development project that advocates for gender equity. 12 Gender Equity advocates have been trained and are now delivery Gender Equity principles across teams and into service delivery.

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	<p>Raise community awareness of gender equity and respectful relationships.</p>	<p>Council supported the wider community to engage in '16 days of activism' through providing seven \$500 community based grants. The program is an international awareness campaign that advocates against gender-based violence and challenges discrimination against women and girls.</p>
		<p>The grants will be made available annually moving forward and groups applying are offered support from the Community Development team.</p>
	<p>Increase the promotion of gender equitable and non-violence messages through communications and social marketing.</p>	<p>Council ran a number of social media campaigns in relation to International Women's Day that raised awareness about services available for those experiencing family violence.</p>
<p><b>Support Healthy Ageing</b></p>	<p>Work to ensure public spaces and buildings are designed to be age friendly</p>	<p>Council has consulted extensively with the older population through the 'What do you need to live and age well in Nillumbik' survey. This survey has advised the continuation of age friendly infrastructure in the Shire. This includes the revision of signage at reserves and open spaces to identify accessibility and a parking permits to be issued to member of the Senior Citizen's facilities to enable close and accessible parking.</p>
		<p>The Positive Ageing reference group became an official advisory committee of Council enabling community voice to be embedded in policy making decisions. The committee are required to consult on all major works including the Eltham North Adventure Playground and the Diamond Creek Playspace.</p>
	<p>Support access to transportation to enable older people to remain physically active, socially connected and able to access shops,</p>	<p>An additional community bus has been purchased to ensure suitable transport is available.</p>

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	health facilities and other essential services.	
	Plan suitable housing for changing community needs	Council has secured a grant application to support the delivery of an 'Affordable Housing Needs' analysis.
	Ensure the effective participation of older people in social and civic activities	A number of positive ageing programs have been implemented throughout Nillumbik focusing on education. This includes 'Dying to Know', elder abuse awareness, My Aged Care and dementia awareness. Programs have also be developed that focus on connecting those experiencing social isolation. This includes the Tech, Tea and Tales project that connects elderly with youth tech mentors and the Co-Design Social Connection Project, Seniors Festival and the quarterly Ageing Well in Nillumbik Newsletter.
<b>Prevent harm from alcohol, other drugs and gambling</b>	Develop and implement strategic plans and policies that reduce substance- and gambling- related harm	Living and Learning support two Alcohol Anonymous through venue hire. The sessions run twice a week.
	Implement strategic approaches that change alcohol, drug and gambling cultures	Council has hosted an internal forum for Council staff to build awareness of the harms of gambling.
	Build local partnerships that reduce alcohol-drug and gambling-related harm.	Area to develop in 2020/21 Action Plan.
<b>Improve sexual health and</b>	Engage with the community to facilitate, influence and support positive sexual and	Area to develop in 2020/21 Action Plan.

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<b>reproductive health</b>	reproductive health and wellbeing	
	Engage with partners to deliver projects to improve the sexual and reproductive outcomes for people living in Nillumbik.	Area to develop in 2020/21 Action Plan.

## 2017-2021 Health and Wellbeing Plan

## Action Plan 2020-21

<b>Priority 1: Support active living</b>					
<b>Strategy</b>	<b>Action</b>	<b>Lead (L) &amp; Support (S)</b>	<b>Responsible Position</b>	<b>Output/ Outcomes</b>	<b>Resources Required</b>
Increase active living and active transport.	<b>1.1</b> Delivery of Diamond Creek Trail project will create an active transport route between Diamond Creek and Hurstbridge.	Recreation and Leisure (L), Infrastructure (S).	Coordinator Recreation and Leisure.	Delivery of the first half of the trail to Wattle Glen to be completed by September 2020.	Further resourcing to be determined.
	<b>1.2</b> Develop promotional material that promotes cycling in Nillumbik	Economic Development and Tourism (L), Communications (S).	Coordinator of Economic Development and Tourism.	Delivery of promotional material disseminated through networks.	Within existing resources
	<b>1.3</b> 'Walking School Bus' to support the roll out the National Walk to School day program	Community Support Services (L).	Coordinator of Community Support Services.	Number of schools participating in National Walk to School month through events and activities.	Within existing funding and supported by VicHealth grant.
Increase participation in active recreation and sporting activities.	<b>1.4</b> Support Mothers participating in Maternal Child Health clinics to join the prams walking group.	Maternal Child Health (L).	Coordinator of Maternal Child Health.	Uptake of members in the 'Prams Walking Group'.	Within existing resources.
	<b>1.5</b> Create transport options via the community bus for	Community Support Services (L).	Coordinator of Community	Delivery of community bus	Within existing resources.

	the older population to attend Recreation and Leisure centres.		Support Services.	transport service to Sport and Recreation Centres in the Shire.	
	<b>1.6</b> Create a series of maps of walking and horse riding trails in the Shire.	Recreation and Leisure (L), Open Spaces (S), Economic Development and Tourism (S), Communications (S).	Coordinator Recreation and Leisure.	Delivery of new trails map.	Within existing resources
	<b>1.7</b> Participate in the collaborative regional Spring Outdoors Program in partnership with Banyule and Manningham Council	Environments (L), Communications (S).	Coordinator of Environment	Delivery of a program of Spring events across Nillumbik	Within existing resources.
<b>Priority 2: Promote Healthy Eating and Sustainable Foods</b>					
<b>Strategy</b>	<b>Action</b>	<b>Lead Department</b>	<b>Responsible Position</b>	<b>Output/ Outcomes</b>	<b>Resources Required</b>
Create better access to affordable and healthier food and drink	<b>2.1</b> Support the North East Healthy Drinks Alliance to develop the 'Tapping into water' strategy.	Youth and Community Services (L)	Social Planner/ Policy Officer	Delivery of 'Tapping into water' strategy.  NEDA strategy is signed by authorised officer.	Within existing resources and supported by NEHDA funding.
	<b>2.2</b> A food share table will be created across Living & Learning sites, encouraging participants to bring and share excess home grown produce.	Living & Learning (L)	Coordinator of Living & Learning	To be confirmed.	Within existing resources



	<b>2.3</b> Promotion of local produce markets to business networks.	Economic Development and Tourism	Coordinator of Economic Development and Tourism	Support local produce businesses to be featured in business communications.	Within existing resources
Establish Council policies and practices that support healthy food and drink consumption	<b>2.4</b> The tender process for Recreation and Leisure facilities will be revised to include the 'Healthy Choices' guidelines in its specifications.	Recreation and Leisure (L).	Senior Leisure Facilities Coordinator	Revision of the tender process to include 'Healthy Choices' guidelines.	Within existing resources
	<b>2.5</b> Development of healthy eating strategy at Eltham and Panton Hill Playhouses.	Early Years (L)	Coordinator of Early Years	Development of Food Policy Incorporation of growing and cooking fresh produce within children's program.	Within existing resources.
Support all residents to make healthier food and drink choices	<b>2.7</b> The delivery of the 'Home Harvest' event that focuses on increasing home-grown produce and education surrounding cooking and growing.	Edendale (L) Environment (S)	Coordinator of Edendale	Delivery of the 'Home Harvest' event.	Within existing resources.
	<b>2.8</b> Deliver education around organic gardening and backyard food production	Edendale (L) Environment (S)	Coordinator of Edendale	Delivery of workshops	Within existing resources.

<b>Priority 3: Enhance Mental Wellbeing</b>					
<b>Strategy</b>	<b>Action</b>	<b>Lead Department</b>	<b>Responsible Position</b>	<b>Output/ Outcomes</b>	<b>Resources Required</b>
Continue building a resilient and inclusive community	<b>3.1</b> Finalise the Disability Action Plan	Access and Inclusion (L).	Coordinator of Access and Inclusion	Implementation of the Disability Action Plan	Within existing resources.
	<b>3.2</b> Working in partnership with LGBTI+ young people and other relevant stakeholders to co-design a project that addresses Mental Health and Wellbeing of LGBTI+ identifying youth in Nillumbik.	Youth and Community Partnerships (L)	Youth Team Leader	Engage 8-10 Nillumbik youth that identify as LGBTI+ to co-design the project. Delivery of the co-designed project.	Within existing resources.
	<b>3.3</b> Revision of the Emergency Management Communications and Community Engagement Plan	Emergency Management (L)	Coordinator of Emergency Management	Delivery of the revised EM communication and community engagement plan	Within existing resources.
	<b>3.4</b> Summer preparedness forum targeted at older people	Community Support Services (L) and Emergency Management (S)	Coordinator of Emergency Management	Delivery of the summer preparedness forum.	Within existing resources and supported by CFA.
	<b>3.5</b> Support the induction bus tour to include the GAWA Trail and an Aboriginal induction to new staff.	Human Resources (L) and Youth and Community Partnership (S)	Human Resources Lead	Inclusion of the GAWA Trail as a 'stop' on the induction bus tour for all new staff.	Within existing resources, supported by Wurundjeri Tribe Council.

	<b>3.6</b> Support landholders in the Green Wedge to manage pest plants and animals and enhance native vegetation and land management practices via advice, collaboration and incentive grants.	Environment (L) Grants Officer (S)	Coordinator of Environment	Delivery and uptake of the LMIP grants.	Within existing resources
	<b>3.7</b> Delivery of Mental Health First Aid training to be offered at Living & Learning centres. Including training for facilitators in the VET program.	Living & Learning (L)	Coordinator of Living & Learning.	Delivery of training program	Resourcing required??
	<b>3.8</b> Improve access to volunteering by creating 'Community of Practice' inclusive volunteer management through VICAlive.	Access and Inclusion (L).	Volunteer Development Officer	VICAlive micro credentials to be completed by all internal volunteer managers.	Within existing resources
	<b>3.9</b> In partnership with Early Years Networks, develop local strategy to promote the development of social competence and resilience in children aged 0-6 years.	Early Years (L)	Coordinator of Early Years	Parent education and targeted education programs that promote resilience and social competence.	Within existing resources.
Increase social connections through community participation	<b>3.10</b> Support all Council volunteers to complete child-safe standards training.	Access and Inclusion (L).	Volunteer Development Officer	Ensure that all registered Council volunteers have completed the	Within existing resources.

				child-safe standards training.	
	<b>3.11</b> In partnership with Banyule Council, deliver the inaugural Healthy & Active Ageing Expo – March 2020.	Community Support Services (L).	Positive Ageing Officer.	Through the expo, Older people living in Nillumbik will be connected to a range of local community organisations, services, activities and businesses and have access to information that can support them to live and age well.	Within existing resources – budget of 10K shared with Banyule.
	<b>3.12</b> Work with the FreeZa committee to deliver four key for youth and led by youth	Youth and Community Partnerships (L)	Youth Team Leader	Delivery of four FreeZa events that are led by the FreeZa committee.	Within existing resources - Budget provided by State Government.
	<b>3.13</b> 'Friends of' groups	Environments (L) Volunteer Development (S) and Community Development (S).	Coordinator of Environments	Strengthen 'friends of' membership numbers across the environmental projects.	Within existing resources.
Support equitable access to economic resources	<b>3.14</b> Delivery of Affordable Housing Needs Report	Business Transformation (L), Strategic Planning (S).	Strategy and Policy Advisor	Delivery of the Needs analysis report and integration of the	Within existing resources.

				actions into Council Plan.	
<b>Priority 4: Advance Gender Equity and Respectful Relationship</b>					
<b>Strategy</b>	<b>Action</b>	<b>Lead Department</b>	<b>Responsible Position</b>	<b>Output/ Outcomes</b>	<b>Resources Required</b>
Improve gender equity, safety and respectful relationships in the workplace.	<b>4.1</b> The development of the 'Access, Equity and Inclusion' policy statement and action plan. This will include a gender analysis of service areas.	Access, Equity and Inclusion Working Group (L).	Access, Equity and Inclusion Working Group	Adoption of the draft policy statement and implementation of the action plan.	Within existing resources.
	<b>4.2</b> Apply a gendered lens internal policies and procedures: <ul style="list-style-type: none"> <li>• Position Descriptions</li> <li>• Family Violence leave</li> <li>• Financial Policy</li> <li>• New EA agreement</li> <li>• RFQ, leave and service agreements.</li> </ul>	Gender Equity (L).	Gender Equity Officer	Specified policies and procedures will be revised using a gendered lens.	Within existing resources.
	<b>4.3</b> Use a gender analysis tool to review service areas and develop action plans to address identified issues.	Gender Equity (L).	Gender Equity Officer	Service delivery with a gendered lens	Within existing resources.
	<b>4.4</b> Training resources used at Living & Learning Centres to reviewed using a gendered lens.	Living & Learning (L) and Gender Equity Officer (S).	Coordinator of Living & Learning.	Training resources revised using a gendered lens.	Within existing resources.

	<b>4.5</b> Implementation of “Stronger Together” framework at L&L centres.	Living & Learning (L).	Coordinator of Living & Learning.	To be confirmed.	Within existing resources.
Ensure our services and facilities are gender equitable, safe and inclusive.	<b>4.6</b> Celebrate women in business through highlighting achievements through wider networks.	Economic Development and Tourism (L).	Coordinator of Economic Development and Tourism	To be confirmed.	Within existing resources.
Raise community awareness of gender equity and respectful relationships.	<b>4.7</b> Expanding the grant pool for the ‘16 days of activism’ to have greater community reach.	Gender Equity (L)	Gender Equity Officer (L).	Build on the 10 projects granted funding in 2019.	Resourcing may be required.
<b>Priority 5: Support Healthy Ageing</b>					
<b>Strategy</b>	<b>Action</b>	<b>Lead Department</b>	<b>Responsible Position</b>	<b>Output/ Outcomes</b>	<b>Resources Required</b>
Work to ensure public spaces and buildings are designed to be age friendly.	<b>5.1</b> Currently there is limited consistency across the Shire indicating trail accessibility. New trail maps that identify accessibility of all trails in the Shire will be completed and made available.	Recreation and Leisure (L) Open Spaces (S), Inclusion and Infrastructure (S).	Recreation and Leisure (L).	Revision of trail maps to include accessibility and difficulties.	Within existing resources.
	<b>5.2</b> The ‘Be Connected’ Program links community who are experiencing social isolation to technology training. This program will	Living & Learning (L).	Coordinator of Living & Learning.	Expansion of the ‘Be Connected’ program participant numbers.	Within existing resources.

	be expanded to welcome more participants.				
	<b>5.3</b> Under the Strong Communities grant Council will 'activate' the Diamond Creek Senior Citizens Centre.	Youth and Community Partnerships (S), Community Support Services (L).	Positive Ageing Officer	Increased useability of the space. This will include installation of Av equipment including projector and screen and the replacement of tables and chairs.	Within existing resources funded through 'Strong Communities' grant.
	<b>5.4</b> A full review of community transport system.	Community Support Services (L)	Community Transport Lead	Review of the community transport system.	Within existing resources. Adoption of recommendations will require further resourcing.
	<b>5.5</b> The 'Affordable Housing Needs' analysis report will be delivered.	Business Transformation (L)	Strategy and Policy Advisor	Delivery of the needs analysis report and integration of the actions into Council Plan.	Within existing resources.
Ensure the effective participation of older people in social and civic activities.	<b>5.6</b> The development of a community directory that supports the ageing population to access services and community groups.	Community Support Services (L), Youth and Community Partnerships (S) and Communications (S)	Positive Ageing Officer	Delivery and wide distribution of the community directory.	Within existing resources through the 'Strong Communities' grants.

	<b>5.7</b> Working in a co-design process to develop the “cooking 4 1” project.	Community Support Services (L).	Positive Ageing Officer.	Delivery of the “cooking 4 1” program.	Within existing resources.
	<b>5.8</b> Development and delivery of ‘Nillumbik community connectors’ that supports socially isolated people to reconnect with community programs.	Community Support Services (L) and Youth and Community Partnership (S).	Coordinator of Community Support Services.	Delivery and uptake of the ‘Nillumbik Community Connectors’ project.	This is funded through the 2019 Seniors Participation grants. Communications directory will also receive this funding for the first year of the program but will require resourcing from Council after that (\$5K per annum)

**Priority 6: Improve sexual health and reproductive health**

<b>Strategy</b>	<b>Action</b>	<b>Lead Department</b>	<b>Responsible Position</b>	<b>Output/ Outcomes</b>	<b>Resources Required</b>
Engage with the community to facilitate, influence and support positive sexual and reproductive health and wellbeing.	<b>6.1</b> Women’s Health in the North to train Maternal Child Health nurses in post birth sexual health.	Maternal Child Health (L) and Youth and Community Partnerships (S)	Coordinator of Maternal Child Health	Delivery of training to maternal child health nurses.	Delivered in partnership.



Engage with partners to deliver projects to improve the sexual and reproductive outcomes for people living in Nillumbik.	<b>6.2</b> “Sex and ageing” community forum	Community Support Services (L).	Positive Ageing Officer.	Delivery of the “sex and ageing” forum.	Delivered in partnership.
Engage with partners to deliver projects to improve the sexual and reproductive outcomes for people living in Nillumbik.	<b>6.3</b> The Council is partnering with Women's Health in the North and Northern CASA (Centre Against Sexual Assault) to develop sexual health literacy in the Shire.	Youth and Community Partnerships (L).	Social Planner/ Policy Officer	Support resource to be disseminated across healthcare facilities, schools and community hubs.	Delivered in partnership.
<b>Priority 7: Prevent harm from alcohol, other drugs and gambling</b>					
<b>Strategy</b>	<b>Action</b>	<b>Lead Department</b>	<b>Responsible Position</b>	<b>Output/ Outcomes</b>	<b>Resources Required</b>
Build local partnerships that reduce alcohol-drug and gambling-related harm.	<b>7.1</b> Council will approach ‘drinkWISE’ to sit on the external advisory committee and support alcohol related actions.	Youth and Community Partnerships (L).	Social Planner/ Policy Officer.	Have ‘alcohol’ behaviour experts represented on the Advisory Committee of Council that can strengthen strategic approach to ‘alcohol’ behaviour change.	Delivered in partnership.

# Municipal Health and Wellbeing Plan 2017-2021 Advisory Committee Terms of Reference



## Classification

Advisory Committee of Council

## Purpose

To provide a formal mechanism for Council to fulfill the requirements of the *Public Health and Wellbeing Act 2008* (the Act) and consult with key stakeholders, seek specialist advice and enable community participation in the development, implementation and evaluation of the Municipal Public Health and Wellbeing Plan 2017-21.

## Objectives

The *Public Health and Wellbeing Act 2008* (s26.2) specifies that a Municipal Public Health and Wellbeing Plan must:

- (a) include an examination of data about health status and health determinants in the municipal district;
  - (b) identify goals and strategies based on available evidence for creating a local community in which people can achieve maximum health and wellbeing;
  - (c) provide for the involvement of people in the local community in the development, implementation and evaluation of the public health and wellbeing plan;
  - (d) specify how the Council will work in partnership with the Department and other agencies undertaking public health initiatives, projects and programs to accomplish the goals and strategies identified in the public health and wellbeing plan;
  - (e) be consistent with—
    - (i) the Council Plan prepared under section 125 of the Local Government Act 1989; and
    - (ii) the municipal strategic statement prepared under section 12A of the Planning and Environment Act 1987.
- Members of the reference group will assist Council to fulfill these objectives by: Providing stakeholder knowledge, information and advice.

## Recruitment

Nominations for appointment of organisational representation shall be invited through local media and Council's publications. Key organisations will be recruited directly by Council Officers and other organisations will be sought through advertising.

## **Membership and chairperson**

Membership will consist of:

- One Councillor appointed by Council.
- Up to 12 organisation representatives, selected to reflect a range of knowledge, expertise and experience from across the Shire.
- Chairperson (Councillor or other member) as determined by Council

### Selection criteria:

Preference will be given to applicants who have one or more of the following:

- A background in public health
- Service delivery within Nillumbik Shire
- Strong involvement or connections with local community groups and networks that are instrumental in facilitating the health promoting actions and policies of the Health and Wellbeing plan.

It is expected that delegates from public health focused agencies undertaking actions identified in the Health and Wellbeing plan or other key informants are represented on the Advisory Committee. These may include:

- healthAbility
- North East Healthy Communities
- Plenty Valley Libraries
- Women's Health in the North
- Victoria Police
- Drinkwise
- Relationships Victoria
- Headspace
- Neighboring municipality's social planner
- Members from the internal Health and Wellbeing Working Group

## **Term of appointment**

Agency's will be appointed for a two year term. Agency representatives will be identified by their agency and may delegate their membership or attendance to another relevant employee of their agency.

## **Member responsibilities**

In order to fulfil the Committee's objectives, members are expected to:

- Through a collaborative approach, develop and prioritise the strategic goals and objectives to deliver improved health and wellbeing outcomes.
- Support the Plan to align with broader public health agendas in the region
- Prepare for and actively participate in scheduled meetings
- Be an advocate for the Plan's outcomes in the North Metro region

## **Meeting frequency**

Meetings are held bi-monthly during the planning phase, then quarterly during the implementation phase at Civic Centre.

## **Management of the group**

- The project manager will resource the Group and attend all meetings.
- If the designated Chair is not available, the Manager of Youth and Community Partnerships will be responsible for convening and conducting the meeting.

## **Reporting procedure**

- Municipal Health and Wellbeing Reference Group is not a decision-making body and does not require voting protocols or other decision making mechanisms.
- Any advice provided by the Group will be reached by consensus. Where differing views may be expressed by the Group, these views will be reflected in any reports and statements issued.
- Minutes of the meetings are presented to Council for information at the next scheduled Council Meeting.
- Recommendations made by the Advisory Committee require consideration and approval by Council (or the relevant delegated Council officer) before being fully endorsed and acted upon.

## **Public Statements**

Members of the Committee may not make public statements on behalf of Council without prior approval of the Executive Manager of Community Services.

## **References**

- Public Health and Wellbeing Act 2008
- Nillumbik Council Plan 2017-2021
- Nillumbik Health and Wellbeing Plan 2017-2021

## **Contact details of group**

Keera Weise: Social Planning and Policy Officer, Tel: 9433 3158

## **Approval date**

December 2016

## **Updated**

August 2019

## **Next review date**

August 2021

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## Project Governance Model

