

117 Priority Actions (adopted Council Plan actions)		Responsible Manager	Annual Plan Action 2020-2021
<b>Engaged, Connected Communities</b>			
1.1.1	<b>Prepare a 2050 Shire Plan by the end of 2018</b> (Note: OCM resolution in August 2020 re-aligned this deliverable in line with the Local Government Act 2020 requirements)	Executive Manager Business Transformation & Performance	<b>1. Develop a Community Vision for the Shire, supported by a thorough community engagement process, in line with the Local Government Act 2020</b>
1.1.2	<b>Develop an effective strategy to communicate and engage with our rural and urban communities</b>	Executive Manager Business Transformation & Performance	<b>2. Implement year 3 actions of the Nillumbik Customer First Strategy</b>
1.1.3	<b>Audit and rationalise Council's communications and promotional material to ensure a coordinated approach with consistent messaging</b>	Executive Manager Governance, Communications & Engagement	Completed
1.1.4	<b>Foster community involvement through advisory or reference groups and management committees</b>	Executive Manager Governance, Communications & Engagement	Integrated into Business As Usual (BAU)
1.2.1	<b>Work with communities to develop local risk awareness, mitigation and resilience strategies</b>	Executive Manager Governance, Communications & Engagement	Integrated into Business As Usual (BAU)
1.3.1	<b>Establish partnerships with other learning organisations including schools and Melbourne Polytechnic to respond to the community's desire for lifelong learning</b>	Executive Manager Communities	Integrated into Business As Usual (BAU)
1.3.2	<b>Enhance relationships with the U3A and maintain programs offered by Living and Learning and Edendale</b>	Executive Manager Communities	Integrated into Business As Usual (BAU)
1.4.1	<b>Establish agreed social, economic, and geographical guidelines to determine infrastructure, service levels and service priorities across the Shire</b>	Director Operations & Infrastructure	<b>3. Develop the Community Infrastructure Policy and associated guidelines that will support the preparation of a Community Infrastructure Plan for the Shire</b>
1.4.2	<b>Develop policies that support an equitable and transparent model of funding for community infrastructure</b>	Director Operations & Infrastructure	Refer to Action 1.4.1 (as above)
1.4.3	<b>Deliver an integrated community infrastructure plan which prioritises investment in and, where necessary, repurposing of community facilities</b>	Director Operations & Infrastructure	Refer to Actions 1.4.1 and 1.4.2 (as above)
1.4.4	<b>Develop an interactive community facility database which clearly identifies all available social infrastructure for community use across the Shire</b>	Director Operations & Infrastructure	Refer to Action 5.8.2 - Business Transformation Plan will facilitate an interactive booking system
1.4.5	<b>Use technology and infrastructure to increase connectivity to create inclusive and dynamic community places that link people, knowledge and culture</b>	Director Operations & Infrastructure	Refer to Action 4.1.7 - Smart Cities project
1.5.1	<b>Support initiatives that improve the capacity of volunteers and provide ongoing opportunities for people to undertake volunteering activities</b>	Executive Manager Communities	Integrated into Business As Usual (BAU)
1.5.2	<b>Work with young people to identify and respond to their priorities</b>	Executive Manager Communities	Integrated into Business As Usual (BAU)
1.5.3	<b>Develop the links, shared values and understandings across the shire that enable individuals, groups and council to trust each other and work together productively</b>	Executive Manager Governance, Communications & Engagement	Completed
1.5.4	<b>Develop a Women's Network to enhance, celebrate and acknowledge the role of women within Nillumbik and across the wider community</b>	Executive Manager Communities	Integrated into Business As Usual (BAU)
1.5.5	<b>Ensure a universal access lens is applied to all areas of council activity working towards the elimination of barriers to equitable access</b>	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)

1.5.6	Develop a reconciliation plan between Council and the Wurrundjeri community as traditional owners, and strengthen practices to ensure the ongoing support of Aboriginal and Torres Strait Islander people	Executive Manager Communities	<b>4. Continue cultural consultations with the Wurrundjeri Tribe Council on a monthly basis, and establish a 'statement of commitment' (as a key action towards reconciliation) for endorsement by Council</b>
1.5.7	Ensure that the LGBTI community is included and engaged in initiatives that are supported by Council	Executive Manager Communities	Integrated into Business As Usual (BAU)
1.5.8	Ensure that 'Welcome to Eltham' refugee and asylum seeker initiatives are ongoing	Executive Manager Communities	Completed
1.6.1	Review Council's role in direct service provision and identify opportunities for improvement including the following: <ul style="list-style-type: none"> <li>* Early years infrastructure</li> <li>* Positive ageing</li> <li>* Home and community care</li> <li>* Youth services</li> <li>* Edendale Community Environment Farm</li> <li>* Living &amp; Learning centres</li> <li>* Management of community facilities including leisure centres</li> </ul>	<b>Early Years Infrastructure</b>	Completed
		<b>Positive Ageing</b>	Integrated into Business As Usual (BAU)
		<b>Home and Community Care</b>	Completed
		<b>Youth Services</b>	Integrated into Business As Usual (BAU)
		<b>Edendale</b>	Completed
		<b>Living and Learning Nilumbik</b>	Integrated into Business As Usual (BAU)
		<b>Management of community facilities including leisure facilities</b>	Completed
		<b>Maternal Child Health</b>	Completed
<b>Active and Creative People</b>			
2.1.1	Review and update the Recreation Strategy	Director Operations & Infrastructure	Completed
2.1.2	Develop and implement an integrated strategy for managing open space and parkland	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
2.1.3	Implement the Lifetime Play Strategy in natural and man-made spaces across the Shire	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
2.1.4	Complete planning for the Hurstbridge Open Space Precinct	Director Operations & Infrastructure	Completed (implementation of the plan does not have a current budget allocation)
2.1.5	Activate public recreation spaces along the Yarra River	Director Operations & Infrastructure	Completed - options available subject to funding and State Government adoption of the Yarra River Strategy
2.1.6	Continue to implement the Recreation Trails Strategy	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
2.1.7	Investigate potential uses for the former Council landfill sites at Plenty and Kangaroo Ground	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)

2.1.8	Develop infrastructure to enable sporting groups to promote participation in sport and community wellbeing	Director Operations & Infrastructure	Refer to Actions 1.4.1 (Establish agreed social, economic and geographical guidelines to determine infrastructure, service levels and service priorities across the Shire) and 2.1.10 (Health & Wellbeing Plan)
2.1.9	Complete and launch the redeveloped Eltham Leisure Centre	Director Operations & Infrastructure	Completed
2.1.10	Undertake planning and consultation and secure funding to deliver the following major projects: * Diamond Valley Sports and Fitness Centre redevelopment * Diamond Creek social infrastructure * Diamond Creek to Hurstbridge recreation trail * Eltham Precincts 3 & 4 * Research Park pavilion * Civic Drive Precinct Plan * Eltham North Reserve pavilion * Diamond Creek regional playspace	Director Operations & Infrastructure	<b>5. Continue to deliver key community infrastructure projects in accordance with the adopted works program and budget</b>
2.2.1	Develop and implement an Arts and Culture Plan that builds on Nillumbik's rich artistic, cultural and physical Green Wedge heritage	Executive Manager Communities	<b>6. Continue to implement the adopted Arts and Culture Plan</b>
2.2.2	Review the Artist in Residence Program and Art Acquisition Policy	Executive Manager Communities	Integrated into Business As Usual (BAU)
2.2.3	Review and extend Council's policy for attractions, events and festivals	Executive Manager Communities	Integrated into Business As Usual (BAU)
2.2.4	Seek government funding for the development of a public art gallery of regional significance	Executive Manager Communities	Postponed - at the June 2020 OCM, Council resolved to wait until the official announcement from the State Government regarding the preferred site for the Community Hospital before progressing the Regional Gallery Business Case and Masterplan further
2.2.5	Recognise and support opportunities which develop and grow creative and cultural industries in positioning Nillumbik – the Green Wedge Shire, positioning the shire as a key destination	Executive Manager Planning & Community Safety	Refer to Economic Development Strategy & Green Wedge Management Plan
2.2.6	Support and promote arts and culture activities that maximise access across the Shire	Executive Manager Communities	Refer to implementation of Arts and Culture Plan
2.2.7	Recognise performing arts through facilitation and promotion throughout the Shire	Executive Manager Communities	<b>7. Undertake an audit of performing arts venues in the Shire, and develop a plan</b>
2.2.8	Review Council's programs for grants to the community	Executive Manager Communities	Completed
2.2.9	Assess and review Eltham Lower Park Masterplan including the Diamond Valley Miniature Railway	Director Operations & Infrastructure	Completed
<b>Safe and Healthy Environments</b>			
3.1.1	Review the planning scheme in concert with State Government reforms, in consultation with residents, with the aim to make it easier and clearer for all stakeholders	Executive Manager Planning & Community Safety	<b>8. Undertake a review of the Planning Policy Framework in line with State Government requirements</b>
3.1.2	Review the impacts of the Green Wedge Management Plan on the Nillumbik community while ensuring the natural environment of the Green Wedge is preserved and nurtured for current and future generations	Executive Manager Planning & Community Safety and Director Operations & Infrastructure	<b>9. Implement the adopted Green Wedge Management Plan, including the 'conversations' program</b>
3.1.3	Clarify the planning scheme to enhance opportunities for agricultural enterprises and tourism to prosper in appropriate ways in rural areas of Nillumbik	Executive Manager Planning & Community Safety	<b>10. Undertake research and mapping to capture the existing status of the Shire's agriculture industry, including identifying vacant and disused agricultural land, and identify future opportunities</b>

3.1.4	Develop a new shire-wide housing strategy to reflect consultation with residents and evidence on future population demographics while protecting enhance Nillumbik's neighbourhood character and enhancing the Green Wedge	Executive Manager Planning & Community Safety	Postponed - at the June 2020 OCM, Council resolved to abandon current draft Nillumbik Housing Strategy, prioritise a new Neighbourhood Character Strategy and Community Reference Group to inform the future Housing Strategy.
3.1.5	Promote and implement design excellence and innovation in architecture in public buildings	Executive Manager Planning & Community Safety	Integrated into Business As Usual (BAU)
3.2.1	Develop a comprehensive Fire Mitigation Strategy	Executive Manager Governance, Communications & Engagement	<b>11. Continue to implement the adopted Fire Mitigation Strategy</b>
3.2.2	Continue to work with emergency services and other agencies to plan and prepare for emergency events, and update the Municipal Emergency Management Plan (MEMP) and Municipal Fire Management Plan (MFMP)	Executive Manager Governance, Communications & Engagement	Integrated into Business As Usual (BAU)
3.3.1	Complete the Health and Wellbeing Plan, and implement its actions through partnerships with community agencies and stakeholders	Executive Manager Communities	<b>12. Continue to implement the adopted Health and Wellbeing Plan and deliver initiatives in partnership with the community</b>
3.3.2	Facilitate intentional housing outcomes to support residents with a disability and their carers to continue living in Nillumbik	Executive Manager Planning & Community Safety	Refer to Action 3.1.4 - Housing Strategy
3.3.3	Investigate options for housing and retirement living to enable residents to age in place throughout the whole Shire	Executive Manager Planning & Community Safety	Refer to Action 3.1.4 - Housing Strategy
3.3.4	Advocate for community transport for residents in remote townships	Executive Manager Communities	Integrated into Business As Usual (BAU)
3.3.5	Support the development of men's sheds to improve wellbeing	Executive Manager Communities	Integrated into Business As Usual (BAU)
3.3.6	Recognise the Green Wedge as a contributing positive influence on health and wellbeing	Executive Manager Planning & Community Safety	Integrated into Business As Usual (BAU)
3.4.1	Review and implement the Domestic Animal Management Plan (DAMP)	Executive Manager Planning & Community Safety	Integrated into Business As Usual (BAU)
3.5.1	Implement the Climate Change Action Plan	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
3.5.2	Report on progress of the plan through the State of Environment Report every two years - measure	Director Operations & Infrastructure	Note: by its nature, not appropriate for quarterly reporting
3.6.1	Review the Invasive Species Action Plan	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
3.6.2	Implement the Integrated Water Management Plan	Director Operations & Infrastructure	<b>13. Review Integrated Water Management Plan and align with Melbourne Water and DELWP strategies for water and waterway management</b>
3.6.3	Advocate to Yarra Valley Water for extension of the sewer network	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
3.6.4	Provide continuing support to Nillumbik's Landcare Management Groups	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
3.6.5	Provide advice and support to landowners on the sustainable land management of their properties	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)

3.7.1	Review waste management programs	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
3.7.2	Complete landfill rehabilitation at Plenty and commence rehabilitation at Kangaroo Ground	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
3.7.3	Plan for the future operation of the transfer station at Plenty	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
3.8.1	Develop and implement the Graffiti Removal Plan	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
3.8.2	Improve maintenance of parks, streetscapes and roadsides	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
3.9.1	Improve pedestrian access to schools	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
3.9.2	Review preschool and school drop off zones to improve safety and access	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
3.9.3	Develop agreed principles for application of rural road speed limits with VicRoads	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
3.9.4	Improve road safety for cyclists through the Trails Strategy	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
3.10.1	Advocate for the construction of the North East link that does not negatively impact on Nillumbik	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
3.10.2	Develop a traffic management plan in conjunction with VicRoads to deal with congestion	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
3.10.3	Advocate for upgrades to Eltham Railway Station (including parking and drop off areas), no more train stabling and the removal of the Diamond Street level crossing	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
3.10.4	Advocate for new train station at Eltham North	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
3.10.5	Advocate for the removal of the level crossing at Main Hurstbridge Road, Diamond Creek and a pedestrian underpass east of George Street	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
3.10.6	Implement the footpath construction program	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
3.10.7	Improve bus shelters and advocate for additional shelters	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
3.10.8	Promote alternative modes of transport as recommended in Council's Transport Statement	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
<b>A Prosperous Economy</b>			
4.1.1	Adopt a new Nillumbik Economic Development Strategy and create a set of indicators to measure success	Executive Manager Planning & Community Safety	<b>14. Implement the adopted Economic Development Strategy</b>

4.1.2	Provide support to enable the growth of local businesses	Executive Manager Planning & Community Safety	Integrated into Business As Usual (BAU)
4.1.3	Explore opportunities to partner with key economic development agencies	Executive Manager Planning & Community Safety	Integrated into Business As Usual (BAU)
4.1.4	Review planning application processes so that outcomes are timely, positive, customer-centric and meet statutory requirements	Executive Manager Planning & Community Safety	<b>15. Continue to implement the Planning Service Plan, including a strong focus on digital service delivery</b>
4.1.5	Develop an Equine Industry and Activity Strategy	Executive Manager Planning & Community Safety	Completed
4.1.6	Work with the Wurundjeri Tribe Land and Compensation and Cultural Heritage Council to identify economic opportunities for environmental and cultural services	Executive Manager Communities	Integrated into Business As Usual (BAU)
4.1.7	Develop policies, strategies and projects that will enhance Nillumbik's reputation as a 'smart' shire using ICT to improve the quality of services and contact between residents and Council	Director Operations & Infrastructure	Completed
4.2.1	Implement the actions in the Destination Management Plan and Marketing Plan to facilitate the development of new tourism accommodation	Executive Manager Planning & Community Safety	Integrated into Business As Usual (BAU)
4.2.2	Support and promote the Artisan Hills businesses and destinations	Executive Manager Planning & Community Safety	Integrated into Business As Usual (BAU)
4.2.3	Continue to work collaboratively with the Nillumbik Tourism Association	Executive Manager Planning & Community Safety	Integrated into Business As Usual (BAU)
4.3.1	Review and update the Eltham and Diamond Creek activity centre structure plans	Executive Manager Planning & Community Safety	<b>16. Prepare planning scheme amendments in line with the adopted Eltham and Diamond Creek Activity Centre Structure Plans (or alternatively as resolved at upcoming Ordinary Council Meetings)</b>
4.3.2	Exhibit and determine amendment C107 (Bridge Street)	Executive Manager Planning & Community Safety	Completed
4.4.1	Eltham Precincts 3 and 4 Masterplan approved and implementation commenced	Executive Manager Planning & Community Safety	Refer to Action 4.3.1 - Eltham Activity Centre Structure Plan
4.5.1	Yarrambat Township Plan amendment completed	Director Operations & Infrastructure	Completed
4.5.2	Review and implement the township strategies for Wattle Glen, St Andrews and Hurstbridge	Executive Manager Planning & Community Safety	<b>17. Develop a structure plan for the Wattle Glen township</b>
4.5.3	Prepare and implement streetscape beautification plans for other villages to improve amenity, including Research, Kangaroo Ground and Pantom Hill	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
<b>Responsible Leadership</b>			
5.1.1	Ensure that Council policies and processes support good governance	Executive Manager Governance, Communications & Engagement	Integrated into Business As Usual (BAU)
5.2.1	Advocate on important policy issues that affect the Nillumbik community, and coordinate government and community leaders for an optimum outcome	Executive Manager Governance, Communications & Engagement	Integrated into Business As Usual (BAU)

5.2.2	Advocate on key issues ahead of the 2018 Victorian state election	Executive Manager Governance, Communications & Engagement	Completed
5.2.3	Advocate on key issues ahead of the 2019 Commonwealth election	Executive Manager Governance, Communications & Engagement	Completed
5.2.4	Make a pre-budget submission to the Victorian Government each year	Executive Manager Governance, Communications & Engagement	Integrated into Business As Usual (BAU)
5.3.1	Review the Strategic Resource Plan annually including financial sustainability forecasts	Chief Financial Officer	Integrated into Business As Usual (BAU)
5.3.2	Update Council's Financial Sustainability Plan by December 2017	Chief Financial Officer	Completed
5.4.1	Deliver a 0% rate increase in 2017-2018, and ensure rate increases are at least 0.25% below the legislated rate cap in following years	Chief Financial Officer	Integrated into Business As Usual (BAU)
5.4.2	Review Council's rating strategy	Chief Financial Officer	Integrated into Business As Usual (BAU)
5.5.1	Implement an accelerated program of debt reduction, and establish a debt reduction reserve fund	Chief Financial Officer	Integrated into Business As Usual (BAU)
5.6.1	Review and implement Council's Asset Management Strategy for roads, footpath, buildings, drains and recreational assets	Director Operations & Infrastructure	Refer to Action 5.8.2 - Business Transformation Plan
5.6.2	Implement a program of surplus asset sales to provide funding for additional capital works	Director Operations & Infrastructure	Integrated into Business As Usual (BAU)
5.6.3	Implement a program of continuous improvement and service reviews to ensure the community receives value for money	Chief Financial Officer and Executive Manager Business Transformation & Performance	Integrated into Business As Usual (BAU)
5.7.1	Implement the Organisational Culture and Capability Strategy to ensure Council has the right staff to effectively deliver services	Chief Financial Officer	Completed
5.7.2	Develop and implement a KPI strategy for staff against Council's values and culture	Executive Manager Business Transformation & Performance	Integrated into Business As Usual (BAU)
5.8.1	Increase availability of on-line services to provide more choice for customers	Executive Manager Business Transformation & Performance	Refer to Action 5.8.2 - Business Transformation Program & Customer First Strategy
5.8.2	Implement digital technology to improve customer experience and staff productivity	Executive Manager Business Transformation & Performance	<b>18. Continue to implement the Business Transformation Program to improve customer experience and improved productivity of services</b>
5.9.1	Investigate and implement collaborative initiatives with other councils	Chief Financial Officer	Integrated into Business As Usual (BAU)
5.9.2	Review Nillumbik's municipal boundaries with neighbouring councils to ensure they reflect communities of interest	Executive Manager Governance, Communications & Engagement	Completed
5.10.1	Review Council's Risk Management Policy and Framework	Executive Manager Business Transformation & Performance	Completed
5.10.2	Conduct quarterly meetings of Council's Audit Committee	Chief Financial Officer	Integrated into Business As Usual (BAU)

5.10.3	Conduct the annual Internal Audit program	Chief Financial Officer	Integrated into Business As Usual (BAU)
5.10.4	Present quarterly Risk and Insurance report to Audit Committee and Council	Executive Manager Business Transformation & Performance	Integrated into Business As Usual (BAU)

<b>Total Actions for 2020-2021 Annual Plan</b>	<b>18</b>
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- 18 In progress
- 85 Completed / BAU
- 2 Postponed
- 12 Incorporated into delivery of another action