

# Future Nillumbik Committee

held virtually

on Tuesday 8 September 2020 commenced at 7:03pm.

## Minutes

**Carl Cowie**  
**Chief Executive Officer**

Friday 10 September 2020

Distribution: Public

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**Nillumbik Shire Council**

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## Nillumbik Shire Council

Minutes of the Future Nillumbik Committee Meeting held  
Tuesday 8 September 2020. The meeting commenced at 7:03pm.

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### Councillors present:

Cr Karen Egan	Bunjil Ward (Mayor)
Cr Grant Brooker	Blue Lake Ward
Cr John Dumaresq	Edendale Ward
Cr Peter Perkins	Ellis Ward
Cr Jane Ashton	Sugarloaf Ward
Cr Peter Clarke	Wingrove Ward

### Officers in attendance:

Carl Cowie	Chief Executive Officer
Vince Lombardi	Chief Financial Officer
Hjalmar Philipp	Director Operations and Infrastructure
Blaga Naumoski	Executive Manager Governance, Communications and Engagement
Corrienne Nichols	Executive Manager Communities
Rosa Zouzoulas	Executive Manager Planning and Community Safety
Jonathon McNally	Manager Community Safety and Amenity
Leigh Northwood	Strategic Planning Lead
Eddie Cheng	Manager Information Technology
Nik Mistriotis	Lead Systems Architect
Katia Croce	Governance Lead

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### 1. Welcome by the Chair

### 2. Reconciliation statement

The reconciliation statement was read by the Chairperson, Cr Karen Egan

### 3 Apologies

Nil.

### 4 Confirmation of minutes

Confirmation of minutes of the Future Nillumbik Committee Meeting held on Tuesday 11 August 2020 and the Special Meeting of Future Nillumbik Committee held on Tuesday 18 August 2020.

Cr Clarke requested that the minutes of the Future Nillumbik Committee Meeting held on Tuesday 11 August 2020 be amended on pages 9 and 10 to reflect the correct name of one of the submitters as **Friends of Eltham Lower Park – Incorporated**.

<b>Committee Resolution</b>
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**MOVED: Cr Grant Brooker**

**SECONDED: Cr Peter Clarke**

**That** the minutes of the Future Nillumbik Committee Meeting held on Tuesday 11 August 2020 (as amended) and the Special Meeting of Future Nillumbik Committee held on Tuesday 18 August 2020 be confirmed.

**CARRIED**

**5 Disclosure of conflicts of interest**

Nil.

*Personal Statement from Cr Peter Clarke*

Cr Peter Clarke stated that he would not be recontesting at the next Council Election for the Wingrove Ward and would like to encourage residents to consider representing their local community and nominate prior to 22 September 2020.

6. Officers' reports

**FN.029/20 Christmas Campaign 2020**

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**Portfolio: Community Services**

**Distribution: Public**

**Manager: Corrienne Nichols, Executive Manager Communities**

**Author: Vicki Martinez, Youth, Community and Place Coordinator**

**Michelle Welsby, Place Activation Officer**

**Melanie Holt, Manager Community Partnerships**

**Danielle Phyland, Economic Development and Tourism Lead**

**Summary**

Community Christmas Decoration Funding has been allocated within the Community Services Operational Budget since being unanimously endorsed at the 26 September 2017 Ordinary Council Meeting.

The funding and governance model has been adapted annually. A review of the last 3 years of the program has been undertaken by Officers. A number of improvement opportunities have been identified. In addition, the current public health impact of COVID-19 has required Council Officers to explore alternative options appropriate to the existing circumstances.

The report proposes a new Community Christmas Decoration Funding Model for 2020, which provides for a coordinated Christmas Campaign encouraging "Shop Local" and decorations for townships, along with a community grant program to actively involve community in contributing to the program.

The report seeks Council endorsement of the proposed model for 2020.

**Committee Resolution**

**MOVED: Cr Grant Brooker**

**SECONDED: Cr Peter Clarke**

**That** the Committee (acting under delegation from Council) endorse the Proposed Christmas Decoration Model for 2020.

**CARRIED**

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**6. Officers' reports****FN.030/20 Draft Temporary and Community Advertising Signage Policy****Portfolio: Planning****Distribution: Public****Manager: Rosa Zouzoulas, Executive Manager Planning and Community Safety****Author: Jonathan McNally, Manager Community Safety and Amenity****Summary**

Council receives requests throughout the year for the display of temporary community event signage on Council land. The display of temporary signage is considered to be vital for communicating upcoming events to the community. Under Council's Amenity Local Law, signage cannot be displayed on Council Land without a permit.

The draft Temporary and Community Advertising Signage Policy (**Attachment 1**) has been developed to create a framework for the control of all temporary signage throughout the Shire, establishing fixed locations for the display of temporary event signage, and provides greater clarity for community groups seeking to advertise upcoming events.

At the 24 March 2020 Ordinary Council Meeting (OCM), Council endorsed the draft Temporary and Community Advertising Signage Policy for public consultation. The public consultation period was held between 26 March 2020 and 29 April 2020, and Council received 23 written submissions. All submissions were considered at the Future Nillumbik Committee meeting on 12 May 2020. In response to the submissions received, a revised Temporary and Community Advertising Signage Policy has been developed.

Council considered the draft policy at the 23 June 2020 OCM and resolved to defer the adoption of the policy pending further community and stakeholder feedback, with the draft policy to be reported back to Council in July 2020.

The draft policy was further deferred at the July OCM, to allow this additional consultation to occur. In total, 83 community groups, sporting clubs and private organisations were contacted directly in July, and 12 were represented over 4 forums with Councillors and Council Officers.

The following people addressed the Committee with respect to this item:

1. Jim Connor
2. Ann Lynch on behalf of Eltham Rotary Club (read by CEO)

**Committee Resolution****MOVED: Cr Peter Clarke****SECONDED: Cr Jane Ashton****That** the Committee (acting under delegation from Council):

1. Acknowledges all the submissions received and presentations to Council in respect of the draft Temporary and Community Advertising Signage Policy.
2. Notes that a report that considers submissions and presentations to Council at this Future Nillumbik Committee meeting, in relation to the draft Temporary and Community Advertising Signage Policy will be presented to the 15 September 2020 Ordinary Council Meeting.

**6. Officers' Report**

**FN.030/20 Draft Temporary and Community Advertising Signage Policy**

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3. Requests that officers thank submitters who have provided contact details and provide a written response to their submissions.

**CARRIED UNANIMOUSLY**



6. Officers' reports

FN.031/20 Diamond Creek Major Activity Centre Structure Plan

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**Portfolio:** Planning

**Distribution:** Public

**Manager:** Rosa Zouzoulas, Executive Manager Planning and Community Safety

**Author:** Leigh Northwood, Strategic Planning Lead

**Summary**

This report presents a final draft of the Diamond Creek Major Activity Centre Structure Plan which incorporates:

1. All revisions in responding to written submissions received to the 7 week consultation period;
2. Verbal submissions made at the July Future Nillumbik Committee; and
3. Councillor changes/feedback.

It is an action in the 2017-2020 Council Plan to review the existing Diamond Creek Major Activity Centre Structure Plan (2006), which is now a highly dated document.

On considering all submissions (written and verbal) to the draft Structure Plan, a proposed final draft of the Structure Plan has been prepared, which is provided as **Attachment 1**. This final draft responds to issues raised in submissions by (but not limited to):

- Better explaining that the key policy settings supported by the document are already set as a requirement of State Planning Policy;
- Better explaining the role and limitations of a Structure Plan; and
- Incorporating changes, where appropriate, to satisfy certain concerns raised in submissions.

The next suggested steps are for Council to adopt the Structure Plan and further, to request a planning scheme amendment to articulate the document and its key planning actions through the Nillumbik Planning Scheme.

The following person addressed the Committee with respect to this item:

1. Gila Schnapp (read by CEO)

**6. Officers' Report****FN.031/20 Diamond Creek Major Activity Centre Structure Plan**

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**Recommendation**

**That** the Committee (acting under delegation from Council):

1. Adopts the Diamond Creek Major Activity Centre Structure Plan (July 2020), which is provided as **Attachment 1**.
2. Requests a future Ordinary Council Meeting be presented with a planning scheme amendment which proposes to reference the adopted Structure Plan into the Nillumbik Planning Scheme and to make changes proposed by the Structure Plan to planning provisions.
3. Advises all submitters in writing of Council's decision.

**Motion**

**MOVED: Cr Peter Perkins**

**SECONDED: Cr John Dumaresq**

**That** the Committee (acting under delegation from Council):

1. Adopts the Diamond Creek Major Activity Centre Structure Plan (July 2020), which is provided as **Attachment 1 with the following change:**
  - **Not propose to increase heights from existing planning controls.**
2. Requests a future Ordinary Council Meeting be presented with a planning scheme amendment which proposes to reference the adopted Structure Plan into the Nillumbik Planning Scheme and to make changes proposed by the Structure Plan to planning provisions.
3. Advises all submitters in writing of Council's decision.

THE MOTION WAS PUT TO THE VOTE AND CARRIED AND BECAME THE COMMITTEE RESOLUTION AS FOLLOWS:

**Committee Resolution**

**MOVED: Cr Peter Perkins**

**SECONDED: Cr John Dumaresq**

**That** the Committee (acting under delegation from Council):

1. Adopts the Diamond Creek Major Activity Centre Structure Plan (July 2020), which is provided as Attachment 1 with the following change:
  - Not propose to increase heights from existing planning controls.
2. Requests a future Ordinary Council Meeting be presented with a planning scheme amendment which proposes to reference the adopted Structure Plan into the Nillumbik Planning Scheme and to make changes proposed by the Structure Plan to planning provisions.
3. Advises all submitters in writing of Council's decision.

**CARRIED**

**6. Officers' Report**

**FN.031/20 Diamond Creek Major Activity Centre Structure Plan**

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*Cr Peter Perkins called for a division*

For: Crs Jane Ashton, Grant Brooker, John Dumaresq and Peter Perkins

Against: Crs Peter Clarke and Karen Egan

*The Mayor, Cr Karen Egan declared the Motion Carried*

**7. Supplementary and urgent business**

Nil.

**8. Confidential reports**

Nil.

**Close of Meeting**

The meeting closed at 8.16pm.

Confirmed: \_\_\_\_\_  
Cr Karen Egan, Mayor